

Present: Jenny Attoe (Secretary), John Bleach, Mary Brown, Cllr Jean Fooks, Cllr Steve Goddard, Angela Goff, Christopher Hardman (Chairman), Linda Johnson-Bell, Richard Lawrence-Wilson (Treasurer), David Stone.

Apologies: Graham Jones.

1 Minutes:

Corrections to the minutes of Meeting on Tuesday 18th November.

P5. 3. "Stansfield" changed to "Stansfeld". P3. 7. "Ann" changed to "Anne". P3. 11. "can help" changed to "may be able to..." P4. 13. "RL" changed to "RL-W". Date of next meeting corrected to Wednesday 9th December.

2 Matters Arising not elsewhere on the agenda:

CH requested that the AGM minutes be checked by members of the Steering Committee and any changes notified to him. JB offered to then send the minutes to AC to be posted on the website. JB will update the list of Steering Committee members.

Anne Charles suggested (by email) that all results from the questionnaire should now be published but DS thought there was too much information. This will be discussed further to determine an appropriate summary of the results.

SG has asked about the missing biodiversity reports. Cllr Tanner will look into the matter. We can go back to Tom and Sarah for information about what is missing and then SG can pass this on to Cllr Tanner.

The name of the donor of £500 has been removed from the November minutes.

3 Meeting with Savills:

It was clear that Savills (who represent St John's as the major landowner) are keen to engage with Wolvercote Neighbourhood Forum on the development of the Northern Gateway and intend to involve the community in the new outline plan. Air quality and traffic are major concerns of both Savills and WNF in developing the site. Savills have agreed to arrange further meetings and are in the process of appointing architects for a new Master Plan. JF had asked them what can be said in public but no reply had yet been received. She will chase them up on this.

Savills and the Council should see the results of our questionnaire on housing.

AG said that Wolvercote Commoners' Committee had discussed AG and MB's representation on the WNF committee and they are happy for them to speak for the WCC in discussions with Savills. WNF will get back to Savills to discuss the matter further.

4 Paper Mill site:

Representatives of WNF had met with Oxford Co-Housing who are interested in the possibility of co-housing on the site. CH, JB, AG and MB had met Mike Gotch to discuss what was to be said at the West Area Planning Committee meeting. JB delivered a verbal statement at the meeting. It was disappointing that hardly anything from the statement was included in the minutes. JF suggested that JB write up all the problems raised by omission from minutes and then send it to the chair of the WAP, Louise Upton, with a copy to the minutes secretary. LJ-B was keen to revive the low carbon campaign on carbon emissions and it was suggested we make contact with Low Carbon Wolvercote to avoid an overlap of aims.

5 Facebook:

Wolvercote Neighbourhood Forum now has a Facebook page in production at www.facebook.com/wolvercote. It is not yet finished but LJ-B showed how far she had progressed with the page. The profile photograph can be changed regularly and should include other areas of the ward as it was thought that the Neighbourhood Forum was

perceived by some to be mainly Upper and Lower Wolvercote. JB offered to assist by emailing LJ-B details of the designer of the WNF logo. LJ-B said she had met with Nicola Blackwood MP at a meeting in Henley and she had been encouraging and advised the production of a Neighbourhood Plan.

6 Brookes Students' Projects:

There is to be a meeting with them on Friday 11th December at Diamond Place where they will display their ideas. CH had attended a tutorial meeting and groups of students had met members of the Steering Group. WNF and Summertown NF are asked to evaluate these displays to help the students develop projects. LJ-B, JB, AG, RL-W, JF, MB and possibly DS will attend the meeting. JB reiterated that we must make sure that the east side of the ward is included in the exercise. The students were interested in the age range and engagement across the whole ward. LJ-B suggested that Lesley Dowling (professor of Sustainability and Housing) might be asked if she would be willing to help with the plan.

7 Open Spaces Designation:

Tom Morris advised that this should be put into the plan which would make it easier for the council. It was asked if Summertown would like to make it a joint approach.

8 Project Management:

It was asked if it was known how much time Summertown NF employed a project manager for and at what rate of pay. This information is required before forms for grants to employ our own can be filled in. The submission date for the plan is to be by May 2017.

9 Any Other Business:

- JB circulated an article which had appeared in the Telegraph about relaxing the Green Belt. This was still at the consultation stage.
- Report from the North Area Forum. RL-W said that the main items were that the roundabout works were taking too long. What increase in capacity can be expected when the works are completed? There was nothing conclusive decided about the future of Five Mile Drive: i.e. whether traffic calming or complete closure should be put in place. RL-W gave figures for increases in traffic expected – 33% east to west in both directions and 10% north to south in both directions. JF said that “intelligent” traffic lights will be put in place to ease the traffic through the roundabout and help prevent queuing.
- It was reported that the results of air pollution monitoring by Oxford Air Watch can be viewed at (<http://www.oxford.gov.uk>).
- The notice board at Templar Road needs updating with items such as what the Forum is doing, who we are, the dates of public meetings, the Facebook page and website details. CH's reports appear in the Flying Goose quarterly. It was felt that a poster containing all this needed to be designed and Philip Dove was suggested as he produces a newsletter for the WCC. It was reiterated that the Templar Road area plus the east of the ward needs more coverage in the Flying Goose.
- An anonymous email from the donor of £500 to JB had been received concerning the Paper Mill site saying that in light of what has happened in Cumbria shouldn't the council be reviewing their models for rainfall and what is being done in this area? JB to reply saying the way forward was thought to be through the city council, the Environment Agency and the local press as it does not only concern Wolvercote. A copy to be sent to Paul Kirkwood.
- Up Front is a Neighbourhood Planning magazine produced by the Royal Town Planning Institution. It stated that there was now £600,000 available to support the development of Neighbourhood Plans. It was asked if the council was aware of this. JB to email JF details to send to the head of Planning to enquire if they know about it.
- AG offered the Committee's gratitude to Linda for her hospitality in hosting the meeting.

The date of the next meeting is Wednesday 20th January at 7.45 at 7 Godstow Road

The meeting was closed at 21.50