



Wolvercote Neighbourhood Forum

Steering Committee Meeting

Tuesday 26 September 2017

7.30pm, 141 Godstow Road

Present: Christopher Hardman (Chairman), John Bleach, Mary Brown, Cllr Paul Buckley, Cllr Jean Fooks, Cllr Steve Goddard, Sadie Paige, Richard Lawrence-Wilson

Apologies: Cllr Angela Goff, Graham Jones, David Stone, Adam Symons

1. Minutes from last meeting were approved.

2. Matters arising

CH lead a discussion about progress on writing the Draft Neighbourhood Plan. Key points:

- It must be posted on-line in time for leaflet drop (2nd Oct 2017)
- Focus must be on policies, with aspirations articulated as projects or removed to the appendix
- Review of the following sections is needed: Heritage (SP), Transport (CH), Business (JB/CH)
- RWL to add engagement with canal community as project in the Community section

3. Review of response to Cherwell consultation

MB circulated first version of the submission and was thanked for her work. Feedback from SC focused on issue of building on the Green Belt and the desire to ensure that housing will meet Oxford's need.

MB to revise and circulate for feedback. Deadline for submission to Cherwell DC is 5pm 10th Oct 2017

4. Review of consultation plan for the Draft Neighbourhood Plan

CH lead the discussion on the consultation action plan circulated with papers ahead of the meeting. SC members requested some changes to the leaflet (mainly readability related); SP to advise AS.

SP to arrange name badges for consultation event hosts, and print paper survey forms.

5. AGM - agenda and exhibition

This year's AGM will be preceded by a consultation event, refreshments and a Q&A session with Adam Symons. A copy of the proposed agenda as discussed will be circulated with these draft minutes.

DS, GJ, RLW, JB, CH and AG are all up for re-election. SP to be elected as Secretary until March 2018.

SP to arrange printing of posters, 50 copies of last AGM minutes, agenda and consultation related info. Also send notification to WNF members giving two weeks' notice of AGM.

6. Date of next meeting will be 15th November 2017 at 7.30pm. Venue TBD

7. AOB

CH reminded Steering Committee that a succession plan will need to be in place following adoption of the Neighbourhood Plan.

SP advised that deadline for December 2017 edition of Flying Goose is 3/10/17

Meeting closed at 10.05pm

Sadie Paige 28/9/17