

<b>Agenda Item</b>	<b>Wolvercote Neighbourhood Plan Steering Group</b> Tuesday 26 March 2013 at 7.30pm	
Venue	26 Godstow Road, Oxford	
Present	Bridget Eley, Graham Jones, Jean Fooks, Christopher Hardman, Allie Noel, Jonathan Gittos, John Bleach, Angie Goff, Richard Lawrence-Wilson, Chris Dammers, David Stone (arrived 9.07pm)	
Apologies	Jane Wilkinson, Neil Clennell, Mike Gotch, Sue Pfunder, Ali Weller, Pat White.	
Agree previous minutes	Agreed	
3 3.1	<p><b>Report on progress gaining approval for Forum status.</b></p> <ul style="list-style-type: none"> <li>Jericho and Summertown have now submitted applications in full; Headington's progress - none of group certain. Assuming timeline from 5th April, and 6 weeks for OCC to first advertise our geographical area (and taking into account other considerations) approval may now be 14 weeks, ie sometime in July. Graham is going to research how long other approvals have taken and if shorter than 14 weeks, we can feed back to OCC and try to accelerate.</li> <li>We need to make suitable changes to 2 events where we had hoped to have Forum status approval and will probably not, and announcement in "Flying Goose".</li> </ul>	GJ  AN
4.1	<b>Updates/reports on progress, meetings held and issues, since last SG meeting.</b>	
a	<ul style="list-style-type: none"> <li>Paper Mill Site - meeting of 8th March. Judged a well ordered meeting of which Angie has taken notes.</li> <li>Chris Pattison reported that no preferential treatment would be given to any particular potential purchaser of the site including village collective.</li> <li>There is concern among the group about the 'pagoda' type blocks of flats shown on plan. We agreed that it is important to address design issues etc at as early a stage as possible.</li> <li>Turnberry have said the pollution would not go above the legal level. Jonathan raised necessity of carrying out our own independent, full, environmental assessment based on proposed number of houses, proximity of SSSI, where readings are properly taken, recorded and reported etc. Neil Clennell to advise how to do this.</li> <li>We also need to ensure that the council fulfils its obligations in this area as there is arguably a history of omission in various quarters. There is no sustainability study in Core Strategy.</li> <li>An outline application is likely in May and we should ready to</li> </ul>	<b>NB</b> <b>Planning group actions below</b> ↓ NC  JB  JB

	<p>make objections/comments.</p> <ul style="list-style-type: none"> <li>• Angie queried number of car parking spaces in proposed 7 spaces, based on 3 doctors, 1 nurse, 1 receptionist; are more spaces needed?</li> <li>• John &amp; Christopher to address flooding and enlist someone to help do this. Neil Clennell to advise how to do this. Noted that Bob Watkins, resident of Mill Road &amp; retired professor sent incisive emails to Turnberry about flooding and he may therefore be a good person to approach.</li> <li>• Angie has day-glo'd aspects of notes which need to be checked- Jonathan will do.</li> </ul>	<p><b>JB CH</b> <b>NC</b></p> <p><b>CH</b></p> <p><b>JG</b></p>
<b>b</b>	<p><b>Elsfield Hall Site</b></p> <ul style="list-style-type: none"> <li>• Council have agreed to meet to present their plans. Affordable housing planned. Cutteslowe Park subgroup are asking for a public meeting in Cutteslowe Pavilion. Jean to liaise with council.</li> <li>• Allie will forward email to Jean.</li> <li>• JG - Elsfield Hall commercial allocation should encourage local business.</li> </ul>	<p><b>JF</b></p> <p><b>AN</b></p>
<b>c</b>	<p><b>OUP Sports Ground.</b></p> <ul style="list-style-type: none"> <li>• No plans to develop for now. Angie will meet with Stuart Pegum, but OUP have said nothing planned for the moment.</li> <li>• The Golf Club lease ends quite soon and a road is drawn on some plans of the area; from Lakeside. The Five Mile Drive/Jordan Hill subgroup to monitor this.</li> </ul>	<p><b>AG</b></p> <p><b>R L-W</b> <b>AG</b></p>
<b>d</b>	<p><b>Northern Gateway, City Deal.</b></p> <ul style="list-style-type: none"> <li>• Jean meeting Jonathan Edwards re progress of plan for reducing traffic. AAP likely in autumn.</li> <li>• Jonathan will email Oxford &amp; Oxfordshire CC City Deal link to the group.</li> <li>• Jonathan queried whether sustainability safeguards included; Jean confirms they are included. Jonathan will pass this message on to CPRE.</li> </ul>	<p><b>JF</b></p> <p><b>JG</b></p> <p><b>JG</b></p>
4.2	<p><b>Reports on sub-groups.</b> <b>Plan Drafting sub-group - work to date.</b></p> <ul style="list-style-type: none"> <li>• Vision Statement. John has revised it with changes shown. New statement read out &amp; distributed among group.</li> <li>• Graham suggests last sentence should have "with" after "neighbourhood", and "opportunities" should be followed by "and" not "with". Omit "the" before "residents". (Everyone clear?)</li> <li>• Group agreed that minor adjustment needed but largely in agreement. John will tidy it up and email. We can give to MC-B as "work in progress".</li> <li>• Can use vision statement at 22 May meeting.</li> <li>• Discussed how to relate vision statement with specific policies. Plan has 5 or 6 headers for ease of navigation. Community objectives are behind policies.</li> </ul>	<p><b>JB</b> <b>CH</b></p>

	<ul style="list-style-type: none"> <li>We need to incorporate vision statement into outline plan.</li> <li>Discussed how we can relate vision statement objectives into outline plan for Mill Site. We have 2 or 3 weeks before the application is submitted. John &amp; Christopher will draft Mill site position statement to send to Turnberry next week &amp; email to group. It needs to have carefully worded introduction.</li> <li>Position statement leaflet to be circulated to Lower Wolvercote, and paper copies to be left at shop/churches/pubs.</li> </ul>	<b>JB</b> <b>CH</b>  <b>AN</b>
<b>e</b>	<b>Form Traffic Group.</b> <ul style="list-style-type: none"> <li>Volunteers - Jean, Mike, Graham, Christopher &amp; David.</li> <li>David to head up this group &amp; will email others to take this forward.</li> <li>Noted that we need photographic evidence of traffic flow.</li> <li>Bob Watkins atmospheric physicist - approach to join group.</li> </ul>	<b>DS</b>
<b>5</b>	<b>Timing.</b> <ul style="list-style-type: none"> <li>Graham Jones presented graphic of our timeline, which he has compared with that of other groups.</li> <li>January 31 2012 was our inception meeting chaired by Angie.</li> <li>We have had a good number of public meetings.</li> <li>NB it will take 5 months once NP submitted to council for independent examination.</li> <li>Target for Referendum to be held in October 2014.</li> <li>Target for plan to be adopted November 2014.</li> <li>Graham will continue to work on &amp; update timeline.</li> </ul>	<b>GJ</b>
<b>6</b> <b>6.1</b>	<b>Treasurers Report.</b> <ul style="list-style-type: none"> <li>We have received £500 from WCC taking current balance to £800. Thank you WCC!</li> <li>Mike Gotch made a request to William Reed OCC on 3 March for promised £500. Richard chased this today. There has been some confusion and delay but the request has now been forwarded and Paul Wolf has sent a form which Mike Gotch needs to fill in. Mike Gotch is on holiday for 2 weeks.</li> </ul>	<b>MG</b>
<b>6.2-3</b>	<b>Fundraising.</b> <ul style="list-style-type: none"> <li>As we have a constitution we are able to make a bid for £7000 which Allie will progress.</li> <li>We could apply to have a cake stall at United Reform Church on a Saturday morning which can generate £200 or so. Know anyone who likes making cakes?</li> </ul>	<b>AN</b>
<b>7</b>	<b>AGM 22 May and Celebration event 9 June- forward planning.</b> <ul style="list-style-type: none"> <li>We will postpone AGM, and send an update to Mike Buck/secretary for WCC AGM.</li> <li>AN will get basics down for newsletter and forward to Pat.</li> <li>Pat to draft something for "Flying Goose". 7th May is copy date for July publication.</li> </ul>	<b>AN</b>  <b>AN</b> <b>PW</b>

<p><b>8.1(a)</b></p>	<p><b>Wolvercote Lakes</b></p> <ul style="list-style-type: none"> <li>• Jean did walk of lakes with Debbie Dance of Oxford Preservation Trust (OPT). OPT want to engage with residents of Wolvercote. Tim Del Nevo working for OPT &amp; has written to Mike Buck.</li> <li>• We agreed that lakes issues should be referred to WCC, but will support OPT and give publicity for their events where we can.</li> </ul>	
<p><b>10</b></p>	<p><b>Any other business.</b></p> <ul style="list-style-type: none"> <li>• Venue for next meeting, 1st May, yet to be decided.</li> <li>• Update on Notice boards - to be provided in Kendal Crescent &amp; Five Mile Drive. WCC are repairing old notice boards.</li> <li>• David (and maybe Christopher?) will go to the Oxford Brookes planning event &amp; report to Allie. WCC should be encouraged to go as well.</li> </ul>	<p><b>DS CH?</b></p>

“