

<b>Agenda Item</b>	Wolvercote Neighbourhood Plan Steering Group Wednesday 14 August 2013 7.30pm to 9.30pm	
Venue	65 Five Mile Drive, Oxford	
Present	Bridget Eley, Christopher Hardman, Allie Noel, John Bleach, Richard Lawrence-Wilson, Kate Richenburg, David Stone, Graham Jones, Angie Goff	
Apologies	Sue Pfunder, Neil Clennell, Jonathan Gittos, Jean Fooks,	
Agree previous minutes	Agreed.	
3	<b>Report on progress gaining approval for Forum status.</b> Boundary has been approved. Graham is going to chase progress	GJ
4	<b>Updates/reports on progress, meetings held and issues, since last SG meeting.</b>	
4.1(a)	<p>Paper Mill Site-Application is in &amp; 26th August (STOP PRESS subsequently extended to 31<sup>st</sup> August by letter and then 6<sup>th</sup> September) is deadline for making comments. John has our submission in draft form. Angie, John &amp; Christopher are working on response to transport comparisons between Paper Mill use &amp; proposed residential use. Suggestions of conditions we may impose:- Sewers need work Confirm need to send our pre-application document again- John will forward this &amp; write to land agent; underlining aspects not addressed in application. Angie had been in touch with PCT re. car parking proposals for new surgery and had established that not enough spaces were being provided. Resident of Meadow Prospect John Duffin has information on the sewers and might be a source of information.</p>	<p>JB AG CH</p> <p>JB</p>
4.1(b)	<b>Network Rail project/Nixey's Field-NR's "drop-in" planting trees.</b> Discussion concerning "screening" & whether it can be planted on the common land. We are leaving this matter to Wolvercote Commoners.	
4.1(c)	<b>Elsfield Hall Site-latest news.</b> Update from Kate. It was understood that OCC were in discussions with Pye Builders, owners of the ransome strip, across access to the site will be needed. There has	

	<p>been a reduction in number of storeys &amp; consequent reduction in number of dwellings from 21 to 19. Regarding sustainability the quality of the build is said to be one step up from current building regulations. Allie &amp; Kate are going to liaise with each other over further updates.</p>	AN KR
4.1(d)	<p><b>Northern Gateway.</b> Apparently Jean has email which indicates intentions to signalise Wolvercote roundabout. Concern among group over traffic flow &amp; congestion.</p>	
4.2(a)	<p><b>Plan-drafting sub-group.</b> The draft outline of the plan, which had been issued with the papers for this meeting, were discussed. Kate had perceived a bias towards Wolvercote village &amp; had some draft suggestions for amendments; she passed her hand-written comments to John. She offered to meet to discuss her comments further. Christopher and John would incorporate these when they next meet to work on the plan - Tuesday 27 August 2013</p>	JB CH
4.2 (b)	<p><b>Grant Application made to Locality-help offered, meeting arrangements.</b> The grant application had been successful and we had been offered direct support from Planning Aid England, via Locality. Thursday 29 August 2013 meet with planning consultant from Planning Aid at John's house. (STOP PRESS _this was postponed until Thursday 12<sup>th</sup> September.)</p>	
4.2(e)	<p><b>Transport.</b> Update from David. Stephen Barker from Chiltern (re Water Eaton Station). County are satisfied over roads further to public enquiry. Jean Fooks will arrange a public meeting over the planning application. Station will be built first &amp; rail connection done afterwards. Expected sometime 2015-6. Mill Site- take up contribution to bus service. Jean has details on an email.</p>	
4.3	<p><b>Management &amp; Help.</b> Allie is resigning as secretary and whole group registered their thanks for all the hard work &amp; many long hours she had dedicated thus far. She will still be involved in the group but can no longer give a substantial time commitment. She suggested that we should ask the planning consultant for suggestions on time management. Graham will look at other Neighbourhood plans' structures. It was agreed that we should have a g-mail address specifically for secretary role so this can be passed on as and when individuals change. David already created one &amp; will pass on details. A long discussion about how on a temporary basis we could each share in taking over Allie's role reached no conclusion. Allie agreed to do a list of the tasks which she has been doing, to help us in our search for her replacement.</p>	GJ  DS  AN

<b>5</b>	<b>Treasurers Report.</b> We have received £500 from OCC & have over £1000 in the bank.	
<b>6</b>	<b>Publicity/communications strategy.</b> Flying Goose article had been submitted for publication. David's friend would be prepared to do a website FOC and would report back	DS
<b>7</b>	<b>Matters arising from Minutes not already dealt with above.</b> The planning application on First Turn Stores was called in. John is going to symposium on urban planning on 10th September 12.30 organized by Brookes University and OCC,	JB
<b>8.</b>	<b>AOB</b> John brought along an example of a questionnaire – this one designed by Drayton Village. This was passed around the meeting. The meeting finished at about 10pm.	
<b>9</b>	<b>Dates of upcoming meetings.</b> <b>Next meetings.</b> Wednesday 18 September steering group – STOP PRESS – <b>Venue: Angie's at 25, Jordan Hill; Time 7:30pm.</b> 16 October Public workshop at Wolvercote Village Hall.	

BE 25/8/13 edited JB 16/9/13