

Minutes

Agenda Item	Wolvercote Neighbourhood Plan Steering Group Thursday 24 Oct 2013 7.30pm to 10:00pm	
Venue	47 Rosamund Road, Oxford	
Present	Bridget Eley, Christopher Hardman, John Bleach, Kate Richenburg, Jonathan Gittos, Angie Goff, Richard Lawrence-Wilson, Jean Fooks, Sue Pfunder	
Apologies	Neil Clennell (now resigned, but we will ask him to read drafts), David Stone, Graham Jones, Ali Weller, Allie Noel, Mike Gotch	
Agree previous minutes	Corrections required: 4.1c should say “develop” not “launch” 4.2 drafted response not sent 4.3(b) Harefields access- not been changed yet 4.4 OCC funding- Jean will not ask 8 Summertown-Ferry pool car park- Diamond place car park- possibly Ewert place car park	
3 3.1	<p>Reports on sub-group/work areas.</p> <p>Public Meeting of 16th October. Generally agreed to be successful. Re-cap: people were asked to prioritise 4 issues from a list from the Draft Outline Plan (Drains, flooding and traffic, on the basis that these concern everyone, were excluded from the discussions.) Of the remaining issues, the most important were revealed as follows:</p> <ol style="list-style-type: none"> 1. Noise and air pollution, 2. Schools, 3 = Building density/ Green spaces, 5. Community. <p>The results of the voting were correlated and a report compiled for the “Flying Goose”, soon after the meeting, by Sue, Angie, Christopher and John. John would submit this as a newsletter in the FG, next day.</p> <p>The management of rented properties, whilst it was not an issue that could be tackled in a Neighbourhood Plan, should be an item for future consideration.</p> <p>There was a good spread of attendees from throughout the ward. Jonathan is going to implement web tool “Eventbrite” to monitor attendance at future meetings.</p> <p>Angie presented her written summary of views aired. Michael Crofton Briggs attended & said NP would be given equal weight to other City policies.</p>	<p>JB</p> <p>JG</p>

Minutes

	<p>In response to a question, GJ informed the meeting that the referendum question, on which people would be expected to vote, would be: <i>“Do you want OCC to use the Wolvercote NP to help decide plans for the area?”</i></p> <p>At the meeting, John presented two slides to illustrate the timescales involved with making our Plan. Hard copies of these were circulated at this SG meeting and will be circulated with these minutes.</p> <p>Refreshments were served (STOP PRESS: a small profit was made from voluntary donations.) There was also a collection at the end of the meeting which covered printing costs.</p>	
<p>3.2</p>	<p>Elsfield Hall Site- meeting of 17th October. Kate, Graham & Allie attended. Kate gave summary of meeting: Generally pleased, Rob Kindon, City Asset Manager had arranged meeting in July, attended by Allie, John, Kate and David. Since then, designers have addressed a number of issues raised including noise & safety. They have reduced height of flats from 4 to 3 storeys, reduced number of dwellings from 21 to 17 and incorporated green areas. Also now proposed is a wooded area between housing and A40, with an acoustic wall behind the hedge. 26 parking spaces have been dropped.</p> <p>Areas for concern/ clarification: Is there going to be a controlled parking zone? Anxiety re overflow parking, Double yellow lines coming (Jean)</p> <p>At the meeting it was said that in selecting a building contractor, factors to be considered would include, as well as price, the level of disruption anticipated & whether companies use local apprentices.</p> <p>Noted: A future area to explore is how planning applications are presented to community/ the public.</p>	
<p>3.3</p>	<p>Transport meeting of 23th October. Angie gave a summary of the previous evening’s meeting, based on her draft of the minutes – copy handed to John. (STOP PRESS: final minutes of this meeting yet to be issued.) .</p>	<p>AG/ DS</p>
<p>3.4</p>	<p>Meeting with other Oxford NP groups and DCLG - 14th October Some 700 NPs now being created in the country; 3 have passed referendum stage.</p> <p>Wolvercote is more advanced than the other Oxford NP groups and so far</p>	

Minutes

	the only one to achieve support from Planning Aid. John will circulate minutes of the DCLG meeting.	JB
3.5	Flood Forum of 17th October. Jean attended. Meeting deemed useful. Nick Reed from Environment Agency also there. Our "flood contact" lives in Rosamund Road. (Street number to be confirmed.)	
4.1	Topics/meetings coming up. City and County meeting on Northern Gateway, Traffic, Water Eaton Station etc- Thurs 21 November. The meeting will be held at the Oxford Hotel by the Wolvercote Roundabout at 7:30pm Jean is having a pre-meeting with County Council officers; Jean to put our concerns to traffic officer. She asked the SG meeting to let her have any questions they may have, in advance. OCC expected to publicise draft options before January. City to do poster advertising meeting. Jean to get poster to Jonathan in 2 weeks, Jonathan to circulate. NOTE – Meanwhile City planning officers Mark Jaggard, & Rachel Williams have asked Jonathan (because of his Engage connection) to help arrange an informal meeting with key local representatives to discuss aspects of the Northern Gateway Area Action Plan (AAP), now being drafted. Mike Buck, (WCC) will also attend with John. (STOP PRESS: meeting planned for 18 th November.)	JF/ JG
4.2	Meeting with Planning Aid. No progress had been made by Graham to organise the training session with Planning Aid (see previous minutes item 4.1(a)). Group members keen to attend: Bridget, Jean & Angie. John to chase Graham .	JB/ GJ
4.3	WCC drop-in Session Thursday 14 November. The meeting is to be held at The Plough pub in Upper Wolvercote. John and Angie to have table between 6.30 - 8.30pm and will answer questions about the work of the 'Forum'. They will keep a record of names & addresses of those who drop in to their table.	JB/ AG

Minutes

<p>5</p>	<p>Management & Help. We need more assistance - too much for John to do.</p> <p>John presented a reformulation of Allie's list of the secretarial/managerial tasks needing to be done for the group to operate. A copy of John's document will be circulated with these minutes.</p> <p>Angie offered to help with the preparation of agendas for future meetings. Kate offered to help with publicity, in some way yet to be defined.</p> <p>Sue summed up the situation about the future of the group: either</p> <ol style="list-style-type: none"> 1. We divide the work up amongst ourselves; or 2. We seek professional help, for which we will need funding; or 3. We cease activity and disband. <p>With no other significant offers of help coming forward it was agreed that the group will need to pay for help, for which funding is necessary. Possibilities for financial assistance were discussed, including:</p> <ol style="list-style-type: none"> 1. Monetary funding from Planning Aid (may not be available before February 2014); 2. Through a parish precept by applying to become a parish council, (Christopher to endeavour to research); 3. CIL money (Jean to research); 4. Lottery funding; 5. Electronic appeal (Jonathan to research). <p>(POST MEETING NOTE by John: Whilst we have had many offers of help with small practical tasks, without someone to take on the secretarial/managerial role and more people willing to put in time on a regular basis, our future as a forum is unsustainable, so the Steering Group is urged to give this serious thought.)</p>	<p>CH JF JG</p>
<p>8. 8.1</p> <p>8.2</p>	<p>Matters arising from minutes, not already dealt with above.</p> <p>(Item 3) Forum status: STOP PRESS: John has been in touch with Sarah Harrison at the City Council and has been informed that the application for forum status has now been published on their website. The consultation period runs from the 31st October to the 12th December, after which the City Executive Board make the final decision.</p> <p>(Item 4.2) Round and About magazine: Kate had drafted a response to the provocative article by John King in the September edition. It was agreed to hold back posting of the response for the time being.</p>	
<p>10</p>	<p>Dates of forthcoming meetings Tuesday 3 December 2013 at Sue's house 7.15pm arrival for 7.30pm start</p>	