



Wolvercote Neighbourhood Plan Steering Committee: Wednesday 5th August 2015, 7.30pm at 20 Home Close.

Present: Christopher Hardman (chair), John Bleach, David Stone, Steve Goddard, Mary Brown, Angie Goff, Richard Lawrence-Wilson, Jean Fooks.

1 Apologies: Graham Jones.

2 Previous minutes - July 8th 2015

The notes compiled by John were agreed.

3 Matters Arising not on the Agenda

- a) Secretary can only attend when business allows him time, and the meeting discussed what could be done, as he had been elected at the AGM. There was an urgent need for someone to fill the post, as there is plenty of work for a Secretary to do. Christopher agreed to contact the Secretary to see whether he wanted to step down.

Action: CH

- b) Consultation on HMOs. David reported that he, together with Kate Richenburg and Alex Martyn had completed a response on this. It was agreed that it would be circulated to the Group for comments

Action: DS

4 Questionnaire & September Flying Goose

Christopher reported that about 370 people had completed the printed questionnaires from about 230 households. It was agreed that this was a good response rate. It is helpful to know what percentage of respondents came from which areas of the Ward. A majority were from Lower Wolvercote, 2nd was Woodstock Road, 3rd was 5 Mile Drive, and 4th was Cutteslowe. Ann had entered all the replies onto a spreadsheet, and further analysis was possible. The majority of respondents were aged between 60 and 74. It may be useful to find out the different age ranges in the different areas. Any information from the questionnaires can be presented in different formats if needed. It will be useful to incorporate views into the writing of the Neighbourhood Plan.

The "comments" on the completed questionnaires needed analysing, and a small group were needed to do this. It was agreed that Jean, Mary and Angie would meet to do this.

Action: JF, MB, AG

5 Godstow Abbey

Christopher reported that there were sufficient funds for 1 board to be erected, and more funds were being sought for a 2nd. There was a University donation towards the 2nd board which was being transferred to our funds on a ring-fenced basis. It was suggested that the Trout Inn may be prepared to make a donation towards the fund, to add to the collection from the meeting during the Festival.

6 Reports on Developments

Northern Gateway

The Wolvercote Green group are still considering a legal challenge to the decision of the Council. They are most concerned about traffic and air quality aspects. We agreed that air quality could be a problem and supported the Group's views, but it was thought that the Forum could not join the group in their legal challenge. We need to know the current figures for air quality.

Action: JF

St John's College have control over the entire development, which may be a good thing as they will want a good development. Their 19th Century N Oxford development was excellent! The Forum are interested in what the developers can offer the community.

Mill Site

Caroline Puddicombe should have arranged a meeting with the Forum Committee, as we were promised a meeting on any new proposals. It was reported that there are new proposals, but they have not yet been put on the Council website. It was agreed that we would comment on them once they were available. A meeting is now being arranged with C Puddicombe.

7 The Way Forward

It was agreed that it was essential to have at least some parts of the Plan completed in draft before the AGM. Then they can be discussed in workshop groups at the AGM, each group with a member of the Steering Group to lead discussion. The Group looked at the original list of delegation of tasks in writing the Plan. It was agreed that the first 5 items should not form a part of the Plan as they were beyond our control (although they may still be important factors to consider when commenting on specific planning proposals). Those areas with no leaders were allocated where possible.

The list is now as follows:

- 1 Traffic, parking, Alternative Transport

- 2 Risk of Flooding
- 3 Drains and Infrastructure
- 4 Noise and Air Pollution
- 5 Schooling
- 6 Green Spaces - AG and MB
- 7 Building Scale, Density and Design - CH with JB (? Northern Gateway Design Code)
- 8 Community Facilities - *needs a leader*
- 9 Mix of Housing - KR and AM should be asked first if they feel they wish to lead
- 10 Local Employment - ?GJ
- 11 Local Retail (N Gateway) - ?GJ
- 12 Heritage - GJ
- 13 Energy and Resource Conservation - JB)
- 14 Renewable Energy - JB) Look at questionnaire
- 15 Sustainability and Building Standards - JB)

A suggestion was made that we could consult the City Council for their help with the Plan for example with a Planning Officer on amenity space. On green spaces, Angie and Mary need to check whether Cutteslowe Park is a designated green space. Also to find out what the Council Policy is on green spaces, and the difference between playing fields and green spaces.

On Community, (8) it was decided that the community and its facilities are the main concern, rather than the principles, so that has been re-named. It was suggested that the question of community facilities should be raised at the AGM.

Action: JF to enquire re Planning Officer help

AG and MB to enquire re council policy on green spaces

CH to ask GJ if he is prepared to lead on 10 and 11

8 Treasurer's Report

Richard questioned the cost of printing of the questionnaires (£395), which was more than the estimate. This had been due to delays caused by the Post Office in agreeing the layout of the pre-paid postage on the forms, and there was an extra charge for quick work by the printers.

Postage was 37p per questionnaire

The funds are currently £363 in bank + £122 cash = £485. In addition, there is the ring-fenced transfer from the University, £1,160 (for Godstow Abbey board).

9 A.O.B.

It was suggested that the Forum Steering group should have a Facebook page to keep the community informed of actions etc. This was agreed. **Action: CH**

10 Date of next Meeting: Wednesday 26th August 2015 at 7.30pm Venue to be decided.