



Wolvercote Neighbourhood Forum

Steering Committee Meeting

Friday 15th December 2017

2.30pm, The White Hart, Wolvercote

Present: Christopher Hardman (Chairman), John Bleach, Mary Brown, Graham Jones, Sadie Paige, Richard Lawrence-Wilson, David Stone

Apologies: Cllr Paul Buckley, Cllr Steve Goddard, Cllr Angela Goff, Adam Symons

1. Minutes from November 15th SC meeting were approved.

2. Matters arising not covered elsewhere on the agenda.

Funding - In November SC meeting, it was suggested that funding application to Locality is increased from AS's proposal of £3k to £4k. Following a discussion with AS, CH advised that there is a limit of £9k per year and since we have already received £6k, then the maximum is £3k for the December funding application.

This is not guaranteed so we need a contingency plan

Action: RLW to prepare a budget/finance review for next meeting.

3. Managing the responses to the Draft Neighbourhood Plan consultation.

The Steering Committee discussed the responses to the Draft NP and agreed on the following course of action:

- SP to take the consolidated response report as prepared by AS, remove names, AS comments and post on the WNF website. JB to send link to the report to the mailing list.
- CH to contact Matthew Cheetham regarding his response and agree how to progress the possible future issue of under-provision of health services in the Ward
- DS to refer to the section of Headington's Neighbourhood Plan that considers Congestion Charging, and incorporate into WNP

The process for dealing with the consultation responses was agreed as follows:

- Each section owner to review responses and AS's comments and make proposed amendments to the current version on the NP (version 5).
- Please do not use track changes – instead highlight any changes and use strike-through for any deleted wording
- Section owner to return amended version of NP to SP by end of **Jan 15th 2018**, also AS spreadsheet with brief comment on how the consultation response was handled in "Forum response" column
- SP to consolidate and circulate **by 17th Jan**, ahead of 26th Jan review meeting.

4. Review of the Project Plan

An updated version of the project plan spreadsheet was circulated prior to the meeting. Some key points from the discussion:

- It was agreed that the referendum would be held in May 2019, the next revision of the Neighbourhood Plan would be completed by section owners by 15th January (as described above).
- A work session (to be attended by SC members) will be held on Friday 26th January 2018 at 1.30pm to review the revised NP.
- Revised NP will then be passed to AS for comment and polish.

Action: CH to contact AS and advise of timetable changes

5. CALA Homes meeting with Steering Committee 8th December 2017

For the benefit of SC members who were not able to attend the meeting with CALA Homes, CH provided an update on key topics of discussion:

- CALA Homes (developers of the Wolvercote Paper Mill site) was represented by Andrew Aldridge (Land Director), Miguel Fernandez, (Technical Manager) and Vikkie Roe (Planning Manager).
- CALA Homes will honour everything contained in the Outline Planning Application.
- The area of the Mill site that includes the flats, business units and health centre has not been finalised yet
- The provision of parking spaces was raised as a concern (specifically the impact on local streets of not providing enough spaces on the new development)
- CALA Homes are also purchasing Nixey's field, which will not be developed. Instead it will be used to offset the loss of biodiversity from the Mill site
- CALA Homes are planning a consultation event in January – date and venue TBC. It was suggested that some options for the community space (area about 100 sq metres) are developed for resident feedback

6. Heritage Character Assessments

It was agreed that the SC's role would be to raise awareness of the opportunity for residents to complete a Heritage Character Assessment and direct them to local resources. This will be done via WNF website and mailing list, and Flying Goose news item.

Action: CH to prepare copy (I think)

7. AOB

Ian Green, Chairman of Oxford Civic Society will present "Oxford Then and Now" to the Wolvercote History Society on 17th January 2018.

Next meetings will be Friday 26th January 2018 at 1.30pm, at the White Hart, Wolvercote, and Tuesday 30th January 2018 at 10am (venue TBC).

Meeting closed at 4.30pm

Sadie Paige 18/12/17