



## **Wolvercote Neighbourhood Forum**

### **Steering Committee Meeting**

**Tuesday 27<sup>th</sup> February 2018**

**10am, Five Mile Drive**

**Present:** Christopher Hardman (Chairman), John Bleach, Mary Brown, Cllr Paul Buckley, Cllr Angela Goff, Richard Lawrence-Wilson, Sadie Paige, David Stone.

**Apologies:** Cllr Steve Goddard

#### **1. Minutes from December 15<sup>th</sup> SC meeting were approved.**

#### **2. Matters arising not covered elsewhere on the agenda.**

CH contacted Dr Matthew Cheetham regarding the provision of health care services in the Ward. Key points from Dr Cheetham's response:

- he is aware that 303 sq m has been provisionally earmarked within the Paper Mill site as surgery space
- his practice is very keen to have a new, purpose-built, larger surgery in Wolvercote
- he will discuss the scheme with the Clinical Commissioning Group in an upcoming meeting and keep both Mr Aldridge (CALA's Land Director) and CH informed of developments.
- he is not sure where things have got to with the Northern Gateway, but suggests that CH raises the issue of primary care facilities on the site with St John's.

With reference to the Mill Site development CH wondered whether the space allocated to work-shops be used as additional space for health care facilities.

#### **3. Finance Review**

RLW and CH provided an update on the grant applications and WNF finances in general:

- There is £1,763 in the bank, after outstanding debts are paid.
- Our second funding application to Locality was successful and we will be receiving a further £2,900.
- Locality funding conditions require that the grants agreed so far must be spent before the end of March 2018.
- The Co-Op has acknowledged our application for £1,800. The decision will be made in April 2018.

#### **4. Project Plan and Budget Review**

An updated version of the project plan spreadsheet was circulated prior to the meeting. Key points from the discussion:

- It was agreed that there did not need to be any further formal consultation with the Neighbourhood Forum on the Draft Neighbourhood Plan – rather focus effort on communicating results of October/November consultation, progress to date and next steps through pre-existing channels (such as Wolvercote Commoners, You Said, We Did report, website and email, local library and other public venues)
- Upcoming tasks are dependent upon the completion by AS of the next revision of the Draft Neighbourhood Plan
- SP to contact AS to make arrangements for the Regulation 14 consultation activity and work with JB to identify consultees/ local stakeholders.

#### **5. Character Assessments - agree a way forward**

Following the revision of the Heritage section of the Draft Neighbourhood Plan, it was suggested (and the SC agreed) that the SC would play more of a leadership role in the development of Character Assessments. The following was agreed:

- CA's are not required for areas in the Conservation Area
- CH and SP will split this remaining area into about six Character Assessment areas
- Volunteers will be identified in each area and provided with a template to carry out the Assessment
- Reference to Character Assessments carried out by students will be removed from the Draft NP.

#### **6. Update on major developments**

Northern Gateway.

No further information aside from the news item circulated by PB on 2<sup>nd</sup> February that "...the government announced yesterday it was giving Oxfordshire £34m from its 'Marginal Viability Fund', and of this £10m is for the Northern Gateway."

Wolvercote Paper Mill.

CALA Homes held a public consultation event on 2<sup>nd</sup> February. There is an increasing amount of emails to WNF on this development. SP to contact CALA Homes re a consultation report and how to manage email questions.

#### **7. Fun on the Green 23/6/18**

CH has requested space inside the Village Hall and will check our space allocation. Our use of the space should be discussed at the next SC meeting.

#### **8. AOB**

Changes to Data Protection legislation require us to validate that everyone on the WNF email distribution list is happy to continue to receive broadcast emails. JB to action

**Next meeting will be Friday 13<sup>th</sup> April, 7.30pm, 47 Rosamund Road**

Meeting closed at 12.15pm  
Sadie Paige 28/2/18