



Wolvercote Neighbourhood Forum

Steering Committee Meeting

Tuesday 8th May 2018

10 am, The White Hart, Wolvercote

Present: Christopher Hardman (Chairman), John Bleach, Mary Brown, Sadie Paige, David Stone.

Apologies: Cllr Paul Buckley, Cllr Steve Goddard, Cllr Angela Goff, Richard Lawrence-Wilson.

1. Minutes from 13th April Steering Committee meeting were approved.

2. Matters arising not covered elsewhere on the agenda.

Wolvercote Commoners AGM held on 18th April.

- MB elected Chair – congratulations!
- Young People's Club has a concern about affordability of their current premises. It was agreed that this should be added as a Community Policy (Project) to the Community section of the Plan. **Action: DS.**
- the idea of heritage display board at the Paper Mill was suggested – perhaps CALA Homes may be interested in funding this.

Following on from his AOB item at 13/4/18 SC meeting, DS has contacted Radio Oxford regarding the idea to engage younger people with the NP and has been offered recording space if required.

3. Project Plan and Budget Review

An updated version of the project plan spreadsheet was circulated prior to the meeting. Key points from the discussion:

- SEA and DRA Screening Opinion form was submitted to OCC on 27/4/18. It needs to be reviewed by them and then forwarded to statutory consultees for the minimum period of 6 weeks.
- Reg 14 consultation has closed and AS has provided his analysis. See agenda item 4 below.
- It was agreed that, given the delay in getting the SEA Screening info from OCC and the need to analyse their detailed Reg 14 feedback, we should ask to reschedule to September's CEB. **Action: SP**

4. Regulation 14 Feedback

A summary of the responses, Oxford City Council's response and Adam's analysis of all responses was circulated prior to the meeting. The following next steps were agreed:

- Section owners to review AS comments and note their own response

- Steering Committee to review at next meeting (8th June)

5. Oxford Neighbourhood Planning Alliance

CH and SP met with reps from Headington and Summertown NF's on 27/4/18. Key points:

- it agreed to meet on as-needed basis only
- management of CIL money was area of common interest (AS commissioned to research this)
- it was agreed with Summertown that ward boundary changes would not affect NP Areas
- Community Council as a model for carrying forward NF priorities was discussed.

Action: SP to circulate meeting notes.

6. General Data Protection Regulation (GDPR)

All actions agreed at 13/4/18 SC meeting are either complete or in progress.

It was agreed that our database of contacts would be retained – with email address and names removed.

Action: JB to liaise with Anne Charles to make this happen.

Action: all to delete any copies of the contact xls asap (JB will retain the master until 25/5/18)

7. Update on Major Developments

Northern Gateway

Spacecraft have taken up the offer of a “spot” at our Fun on the Green stand to publicise an upcoming consultation event at Jury's Inn

Action: CH to contact Olivia to see what stage they are at (i.e. likely content of info boards).

Action: SP to liaise with Olivia on presentation boards (logistics).

Wolvercote Paper Mill development

CALA Homes have submitted 164 documents to Oxford City Council related to reserved matters of outline planning permission 13/01861/OUT. The following concerns were raised:

- some of the documents posted on the Planning Portal are not available
- the deadline of 28th May is quite tight, given the huge number of documents to review
- there are several development related issues that did not seem to be covered: the location of the workshops, surgery and affordable housing; and details of the community centre.

Action: CH to email CALA Homes, local councilors and Patsy Dell to flag our concerns.

Action: JB to email NF mailing list about the consultation

Action: CH and JB to work on the NF/SC's response to the consultation

Action: CH to offer CALA Homes a “spot” at our Fun on the Green stand

8. Fun on the Green 23rd June 2018

It was agreed that given the Steering Committee's other priorities preparations for this event will be limited to:

- Liaising with Spacecraft (**SP**) and CALA Homes (**CH**) to get project related info materials

- Providing sign-up sheets for NF mailing list **(SP)**
- Copies of Draft Neighbourhood Plan and Project Timeline **(SP)**
- Rota for manning the stand **(SP)**

9. Character Assessments

A list of names of people available to help has been put together, and **CH** will email out the instructions.

10. AOB

None

Next meeting will be Friday 8th June, 2pm. Venue tbc

(Agenda will be limited to Reg 14 feedback analysis and prep for Fun on the Green)

Meeting closed at 12.04

Sadie Paige 9/5/18