



## **Wolvercote Neighbourhood Forum**

### **Steering Committee Meeting**

**Tuesday 4<sup>th</sup> September 2018**

**10am. 65 Five Mile Drive**

**Present:** John Bleach, Mary Brown, Cllr Paul Buckley, Cllr Steve Goddard, Christopher Hardman (Chairman), Richard Lawrence-Wilson, Sadie Paige.

**Apologies:** Cllr Angela Goff, David Stone.

**1. Minutes of the 3<sup>rd</sup> August Steering Committee meeting were approved.**

**2. Matters arising not covered elsewhere on the agenda.**

- CH advised that the two environmental project suggestions for Oxford Brookes students have been relayed to Adam Symons. The preference is for work to be carried out on the green spaces/ wildlife corridors project, but it may be the possible to run two projects. AS will discuss with students when new term starts.
- SP advised that Oxford City Council's consultation on the draft plan will run from 1<sup>st</sup> October to mid-November. It was agreed that Forum members will be notified. **JB to arrange mail-chimp message.**

**3. Finance update and review.**

RLW provided an update on finances, key points:

- The Forum has £58.67 cash in the bank
- SG will follow up on the CIL money application to Oxford City Council for £2000
- PB noted that if further funds were needed WNF could apply for funds from his (Wolvercote and Summertown) Councillor Priority Fund
- RLW would like an expense forecast up to and including the referendum
- CH noted that there had been agreement at the Oxford Neighbourhood Planning Alliance meeting of 3/9/18 that clarity will be sought from Oxford City Council on their process for managing CIL (especially the Neighbourhood Portion). SG will raise question at Full Council (26/11/18) if this has not been resolved in the interim.

*(Minutes from Oxford Neighbourhood Planning Alliance meeting of 3/9/18 will be circulated to SC when available.)*

**4. AGM Planning**

7.30pm, Wednesday 10<sup>th</sup> October, Wolvercote Village Hall (booked 6 -10 pm)

AGM agenda was agreed and can be seen in Annex 1 of this document.

**JB and SP to liaise on communications and printed materials.**

**CH to contact Graham Jones re refreshments**

## 5. Character Assessments

- SP advised that there has been good progress on the character assessment for the area east of Banbury Road
- **PB and RLW will recruit volunteers to cover Five Mile Drive/ Lakeside area.** SP offered to do a mini training session.
- MB has a volunteer to cover Wolvercote Village (excluding the Conservation Area)

## 6. Updates on Major Developments

### Cherwell Local Plan Partial Review

- The Inspector will conduct a Pre-Hearing Meeting on the 28th of September 2018 commencing at 09.30am within the Council Chamber of Cherwell District Council Offices, Bodicote House, White Post Road, Bodicote, Banbury, OX15 4AA. The purpose of this meeting is for the Inspector to initially explore some key issues before deciding on the next steps for the process. **CH to see if Tim del Nevo would be able to attend.**
- Development Brief Workshop on 5<sup>th</sup> October. CH and SP will attend. Council Chamber at Cherwell District Council, Bodicote House, Bodicote OX15 4AA.

### Oxford North

- CH has received CD of the planning application and has been advised that seven folders of printed application are available if required. (We have already made suggestions to Spacecraft as to how printed material might be made available to the public.)
- Deadline for comments is 3<sup>rd</sup> October.
- Congestion, air quality and the proportion of affordable homes are the main concerns.
- PB and SG attended a meeting on 7<sup>th</sup> August with Nick Church from Peter Brett Associates, which covered upgrading of A40/A44, new pedestrian and cycle routes, options for managing increased volume of traffic (Loop Farm link or dual carriageway through Oxford North), and the route from Oxford North to Oxford Parkway. **PB to forward meeting notes to SC.**

### Wolvercote Paper Mill

- Work has started, no new updates

### Millway Close

- Application has been well commented on.
- SG expects it will be reviewed at West Area Planning Committee

## 7. Date of next meeting

SP to arrange

Meeting closed at 12.30pm

Thanks to Richard for hosting.

Sadie Paige 12/09/18

## **Annex 1. Proposed Agenda for WNF AGM on 10<sup>th</sup> October 2018**

1. Welcome and apologies
2. Minutes of the fourth Annual General Meeting on Tuesday 31<sup>st</sup> October 2017.
3. Matters arising not covered elsewhere on the Agenda.
4. Chairman's Report including progress with the Neighbourhood Plan and a report on development sites.
5. The Treasurer's Report and Accounts 2017-2018

### **A break for refreshments and prioritisation of community projects**

6. The Future of Wolvercote Neighbourhood Forum and Steering Committee
7. Election of Officers
8. Any Other Business
9. Date of Next Annual General Meeting TBD