



Wolvercote Neighbourhood Forum

Steering Committee Meeting

Tuesday 2nd October 2018

10am. 47 Rosamund Road

Present: John Bleach, Mary Brown, Cllr Paul Buckley, Christopher Hardman (Chairman), Richard Lawrence-Wilson, Sadie Paige, David Stone

Apologies: Cllr Steve Goddard

The Steering Committee members were deeply saddened to learn of the recent death of Angie Goff. We reflected on her tireless passion and commitment to the local Wolvercote community including her role as Vice Chair of the Wolvercote Neighbourhood Forum; she will be greatly missed.

1. Minutes of the 4th September Steering Committee meeting were approved.

2. Matters arising not covered elsewhere on the agenda.

- Oxford Brookes student project. Adam Symons has requested a more detailed brief.
MB and CH to action.
- CH advised that Oxford City Council CIL money (£2000) will not be available before the AGM.
- MB noted that the City Council will be funding a community notice board that will be located in the Five Mile Drive recreation area.
- CH and other ONPA representatives attended a meeting with Lorraine Freeman (City Council's CIL Officer). The procedure for managing the neighbourhood portion of CIL is still not clear, but the guidance is for Forums to initiate discussions about their priorities for allocation of CIL monies (with the City Council).
- Partial Review of Cherwell Local Plan. In discussion with Tim del Nevo, CH agreed that writing to the Inspector about concerns would be more effective than attending the Pre-Hearing meeting. Suzanne McIvor will represent the Forum at the Design Brief Workshop on 5/10/18; CH has provided her with the questions/concerns.
- CH and MB have just received printed matter related to Oxford North development. CH has secured an extension to the 3/10/18 deadline for comments.

3. Preparation for 2018 AGM.

SP circulated the task list in advance of the meeting. It will be updated and circulated to SC members with these draft minutes. CH reviewed the AGM agenda and the following actions were agreed:

- Materials to be on display / for reference at AGM
 - **SP** to arrange copies of the Draft Plan
 - **CH** to bring Oxford North folders

- Paper copies of AGM related documents (**SC** to bring their own copies)
 - 20 copies of agenda and treasurer's report **RLW**
 - 20 copies of minutes from last AGM **SP**
 - Sign in sheet **MB**
- Materials for coffee break activity
 - **SP** to arrange flip-chart stand
 - **JB** bring flip-chart paper and list our Community Projects
 - **MB** to provide post-its
- Treasurer's Report and Accounts. The sad state of our finances will be raised during the AGM with an appeal for donations.
- Election of Officers and other members of the Steering Committee. To date no new SC members or Forum Officers have been proposed by the public. No members of the SC are stepping down and the number needing to stand for re-election is being checked. However, the position of Vice-Chair is sadly now vacant, and there two other SC vacancies.
- Future of the Steering Committee. CH led a discussion that focused on the five-year term-limit of SC members and the need for most to step down at the next AGM, and the changing role of the SC once the Plan has been adopted. It was noted that any ensuing changes to the Constitution would need to be prepared ahead of the next AGM.
- Date of next AGM will be Wednesday 9th October 2019, and Wolvercote Village Hall has been booked.

4. Update on progress of Draft Plan.

SP circulated an email update before the SC meeting detailing the next steps. It was agreed that seeking out the availability of Summertown's Examiner was the right approach. Several locations for hard copies of the City Council's consultation material were suggested. **CH and SP** will liaise with the City Council.

5. Updates on Major Developments

Oxford North

The SC thanked Mary, John and Christopher for the huge amount of time they have devoted to responding to the plans. Key concerns are the suggested unviability of affordable housing provision, level of increased traffic, and environmental/ biodiversity/ pollution issues.

Wolvercote Paper Mill

Construction work is now underway at the site. SC had a general discussion about the types of complaints that had been received. It was agreed that local residents should be directing their comments directly back to CALA Homes.

6. Date of next meeting: Monday 12th November, time TBC

Meeting closed at 1.15pm.

Thanks to John for hosting.

Sadie Paige 10/10/18