



Wolvercote Neighbourhood Forum

Steering Committee Meeting

Friday 1st March 2019

2pm. White Hart Inn, Wolvercote

Present: John Bleach, Mary Brown, Christopher Hardman (Chairman), Sadie Paige, David Stone, Cllr Liz Wade

Apologies: Cllr Paul Buckley, Cllr Steve Goddard, Richard Lawrence-Wilson

CH opened the meeting by welcoming Cllr Liz Wade to the Steering Committee

1. Minutes of the 18th January Steering Committee meeting were approved.

2. Matters arising not covered elsewhere on the agenda.

- CH has emailed AS to advise of our decision regarding the Oxford Brookes student project.
- SP provided an update on progress of the Neighbourhood Plan since last meeting:
 - 22/1/19 Tom Morris advised us that the Neighbourhood Forum and Area needed to be re-designated. CH/SP provided necessary consultation documents. Consultation runs from 29/1/19 to 12/3/19.
 - 23/1/19 SP submitted SC's response to the Examiner's Clarification Note. Examiner will informally review, but it will not be formally progressed until the Forum is re-designated.
 - 12/3/19 Re-designation consultation closes, Tom Morris to provide verbal report at 13/3/19 CEB. **SP** to contact Tom on 14/3/19 for outcome. **LW** may attend CEB.

3. WNF Constitution.

CH proposed a change to the Constitution. Key points:

- Clause 8.3 "SC members are to be elected for a period of three years and may subsequently be re-elected, for a further two years after which they shall not be eligible to stand for re-election until a year has passed." Will be amended to remove the need for SC members to stand down for one year.
- This amendment would ensure that the SC continues in the event that no-one new stands at the next AGM, and that continuity of work planning/ knowledge is preserved. It was agreed that this was a sensible approach.
- Note that: "12.1 Changes to this constitution may be proposed by any Member of the Forum and should be seconded by 5 further Members and submitted in writing to the Forum Chair or Secretary 3 weeks before being considered at an AGM or EGM."

- This then allows time for the idea of a Community Council to be considered more carefully.
- Headington NF are in the process of establishing a Community Council, which is taking about one year and involves governance review, statutory consultation and elections.

4. Updates on Major Developments

Wolvercote Paper Mill

- CH reported that MB, JB and CH had met with CALA Homes reps - Vikki Roe (Planning Manager), Miguel Fernandez (Technical Manager) and the Sales Manager for the Community Building – on 7/2/19. Meeting notes will be published by Vikki.
- JB presented plans and elevations of the Community Building, highlighting the issues and concerns that had been discussed with CALA Homes in the 7/2/19 meeting.
- Members of the SC have submitted their suggestions for road naming to the City Council and we discussed/ tried to figure out the process that it will follow to make its final selection. Feedback is due to City Council by Monday 4th March 2019
- Simon Goff (Angie’s son) will provide an historical picture of the interior of the Paper Mill to be displayed in the Community Centre.
- The longer-term ownership and management of the Community Centre is not clear at this time.
- MB has requested that CALA Homes put up large temporary 20mph signs on Godstow Road and has provided Vikki with a location map.

Elsfield Hall 18/03384/FUL

- Meeting with Michael Kemp (Oxford City Council) was attended by JB/DS/DS and Allie Noel
- JB/CH provided feedback on the development; main concern was the concentration and location of the affordable housing and air quality. LW will request that air quality will be measured on site (versus the current plan to measure it in Summertown).
- LW attended and site walk-through with Michael Kemp.
- Allie Noel will speak at the [West Area Planning Committee meeting](#) on 12/3/19.

5. Grant Applications

- CH has applied to Doris Field Charitable Trust for a £2440 grant to contribute to the cost of the WNF referendum publicity. We expect a decision around mid-March.
- MB has applied to the Co-Op for £2000 also to cover referendum costs.

6. AOB

CH: the Forum has a stand at Fun on the Green Saturday 22nd June 2019

CH: the Royal Society for the Protection of Accidents has raised concerns about the safety of the water features on the Mill Site. CH will contact Nadia Robinson (Oxford City Council) to find out what monitoring will be done to ensure that corrective action takes place.

CH: attended meeting of the Davenant Road Residents’ Group on 28th Feb. A major concern is volume of traffic using Davenant Road, especially private cars exceeding the speed limit.

MB: Planning Application 19/00488/VAR (Drewitt Court, 25 Godstow Road) proposes the removal of an earlier planning condition (approved 10/4/90) to allow occupation by persons of any age. **LW** will follow up.

JB: is the process of drafting the new BE policy regarding building standards. Unpicking the legislation has been a challenge!

JB: Noted that the police have provided feedback on a Cowley Road development that raises a concern that it causes a cycling and pavement security risk

LW: Will apply for £1000 of CIL money from the City Council. Thank you.

SP: advised that effective next SC meeting she will be resigning as Secretary of the WNF.

7. Date of next meeting: Tuesday 2nd April, 10am Venue TBC

Meeting closed at 3:50pm

Sadie Paige 5/3/19