

<b>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</b> <b>FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</b> <b>2022 Round 2</b>	
<ol style="list-style-type: none"> <li>1. Please read the “Guidance Notes for WNF CIL Funding Applications”</li> <li>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</li> <li>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> <li>• Location within or serving the WNF Community</li> <li>• The recipient operates as a recognised body with a nominated bank account</li> <li>• The project has agreement in principle from the property or asset owner</li> <li>• Value for money</li> <li>• Consideration has been given to health and safety requirements</li> <li>• Environmental sustainability</li> <li>• Innovation</li> </ul> </li> </ol>	
<b>TITLE</b> Short title by which the project will be known	Gazebos/Event Shelters for Wolvercote and Wytham Midsummer Festival activities (annual event)
<b>PROJECT APPLICANT(S) &amp; CONTACT DETAILS</b> Name of person (not organisation) who has initiated the project, with email & phone number	Teresa Woodbridge (Chair)
<b>APPLICANT ORGANISATION</b> Name and type of organisation, if applicable, charity number.	Wolvercote and Wytham Midsummer Festival
<b>OUTLINE PROJECT DESCRIPTION</b> Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>This application is for the purchase of lightweight but sturdy Gazebos/Event Shelters to protect attendees and stall holders at open air events at the W&amp;WMF against strong sun and light rain.</p> <p>The festival includes ten days of events which include music, dance, art and craft, historical talks, guided walks and children’s activities. These are mostly sandwiched between two main events, a Fun-on-the-Green event at the first</p>

	<p>weekend and the Church Fete on the second weekend.</p> <p>Most events are free with the aim of being cost neutral. Any surplus proceeds are distributed across the local groups in the community, such as the pre-school groups, Young Peoples' Club, Monday Lunch club and community transport.</p> <p>See also 'Relevance to Neighbourhood Plan' below.</p>
<p><b>MAIN TASKS</b></p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	N/A
<p><b>STAKEHOLDERS &amp; DETAILS OF CONSULTATION</b></p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Stakeholders: Wolvercote and Wytham Midsummer Festival</p> <p>Consultation: W&amp;WMF committee meeting 31/9/22</p>
<p><b>RELEVANCE TO THE NEIGHBOURHOOD PLAN</b></p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The aim of the festival is to celebrate the life of our two villages and their unique environment, showcasing the many village groups and the interests and talents of the residents as well as bringing the members of the community together to share, support and enjoy each other's company. The recent influx of new residents to the Mill Site housing estate has made this even more relevant as it provides newcomers with multiple opportunities to meet other residents and find out about local societies and initiatives.</p>
<p><b>CONSENTS REQUIRED</b></p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	N/A
<p><b>FINANCE</b></p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of</p>	<p>We would like to purchase up to 4 XL Gazebos/Event Shelters at a cost of c £245 each plus three sets of guttering/joining strips at c £20 each so</p>

<p>finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p><b>PLEASE INCLUDE COPIES OF COST ESTIMATES</b></p>	<p>we are seeking a CIL grant of £1040. We are not currently seeking other funding and do not have the resources to match funding from the Festival reserves.</p>
<p><b>MAINTENANCE</b></p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The Gazebos/Event Shelters would be stored under shelter when not in use. It is not expected that they would require maintenance.</p>
<p><b>RISK ASSESSMENT</b></p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No financial risks involved.</p> <p>The Gazebos/Event Shelters cannot be used in very high winds. High Viz guy ropes are supplied with the gazebos to avoid trip hazards. The set-up team also need to ensure the pegs supplied are firmly hammered in to avoid trip hazards.</p>
<p><b>MONITORING AND REPORTING</b></p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>A record can be made of the usage of the Gazebos/Event Shelters (where and when they are deployed) over the course of the festival in coming years. Photographic evidence can also be supplied if required.</p>
<p><b>OTHER COMMENTS OR INFORMATION</b></p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>If funds are not available to award the full amount we are seeking, we would still be very pleased to receive something towards buying a smaller number of gazebos, as shelter in outdoor events has been a matter of some concern in recent hot summers.</p> <p>The total for two gazebos plus one joining strip would be in the region of £510 and for four gazebos plus three joining strips the total would be £1040.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <a href="#">&lt;email address&gt;</a></p>	