

## **WNF Steering Committee**

### **Minutes of a meeting on 8 March 2023 at 7.30pm**

In attendance:

Paul Buckley, Mary Brown, Tony Dale, John Bleach, Richard Lawrence-Wilson, Jo Sandelson, Andrew Siantonas, David Stone, Andrew Gant, Suzy Donald, Katherine Kaye

#### **1. Apologies**

Steve Goddard and Tamsin Smith had sent apologies.

#### **2. Declarations of interest**

Jo declared an interest in item 8.3, as a neighbour of 21 Meadow Prospect. There were no other declarations of interest.

#### **3. Minutes of the previous meeting on 7 February 2023 (previously circulated)**

These were approved.

#### **4. Matters arising from the Minutes**

Item 7.2 Water Eaton Planning application: there was no new information.

Item 7.3 Use of the Triangle for Oxford United Stadium: there was no new information.

#### **5. Resolution required by NatWest Bank**

The following resolution was proposed, relating to the form requesting changes to the WNF mandate: Ref UM-BUSINESS-BANKING-2023022717070436280 (circulated during the meeting).

“The Wolvercote Neighbourhood Forum Steering Committee resolves that

- if we add or remove Authorised Signatories in the “Add or Remove Authorised Signatories” section on the “About your request” page of this form, the Bank will update our mandate accordingly for the accounts we specify in this form’s “About your business” section;
- if we change the Signing Rules in the “Change the Signing Rules on the Mandate” section on the “About your request” page of this form, the Bank will update our mandate accordingly for the accounts we specify in this form’s “About your business” section;
- and the current mandate will continue as amended.”

This resolution was passed unanimously.

## 6. Scheduling of future meetings

The Chair had circulated a suggested schedule of dates of future meetings. After discussion it was agreed to restrict the current schedule to April – August, and also:

- To where possible alternate meetings between Tuesdays and Wednesdays, to accommodate as many members as possible.
- Hold the April meeting on Wednesday 26 April [**since changed to Tuesday 25 April**].
- Hold the May meeting on Tuesday 16 May.
- To hold a public General Meeting on Wednesday 7 June, to be held if possible in Cutteslowe Pavilion [**since booked for Cutteslowe Community Centre**].
- Subsequent meetings (June-August) would be called only if the Chair feels there is a need, but with the aim of having any July meeting, if needed, on Tuesday 11 July, and no meeting in August.
- To hold the 2023 AGM and General Meeting on Tuesday 14 November at WVH [**since changed to 7 November to fit with availability of the venue**].

These dates were planned to fit in with the Round 3 CIL submission schedule.

## 7. Community Infrastructure Levy (CIL)

### 7.1 Report from CIL sub-committee (previously circulated)

John reported that monies which the report from City Council officer Christian Cameron said had been approved and will be paid (Portrait, Gazebos and Livestreaming equipment) had still not been paid. Cllr Jo Sandelson agreed to follow up on these and other round 2 items which had not been finalised, so that payments can be made as soon as possible.

It was noted that after all successful applications had been funded (including those approved but not yet paid) the CIL funds available for future expenditure are £96,605.56.

Clarification will be sought on the procedure to be followed when applications are over £10,000 and £500,000: in particular on whether councillors need to be consulted.

It was noted that only 1 quote is required by the Council for applications less than £10,000, but it was agreed that the SC would retain the requirement for 2 quotes in the guidance notes.

It was noted that CIL funds could be paid direct to WNF to help applications from small groups without the organisation to submit an application of their own. This was welcomed but a clear set of guidelines would be required to avoid any possible conflicts of interest. Summertown NF would be asked for the guidelines they use.

### 7.2 Proposed text of the Guidance Notes for Round 3 (previously circulated)

This was agreed.

### 7.3 Proposed text of the Application Form for Round 3 (previously circulated)

This was agreed.

#### 7.4 CIL Round 3 publicity

Suzy reported that Tamsin had reactivated the WNF Facebook page. It was agreed to put CIL round 3 application information on the Facebook page as well as on other relevant websites, Facebook pages and WhatsApp groups. Tony would contact community groups who might be interested, using information from Flying Goose. Paul would attempt to assemble a list of street contacts (Neighbourhood Watch groups, residents' associations etc) who would be willing to help with WNF publicity, including that for CIL rounds. Members were asked to let Paul know of any potentially willing contacts.

### **8. Developments and Planning Applications**

#### 8.1 Oxford North update

There was no further news.

#### 8.2 99 Harefields (23/00095/FUL)

It had not yet gone to the Planning Committee. Paul had submitted the WNF objection, after checking it had SC support.

#### 8.3 21 Meadow Prospect (23/00416/OUT)

It was agreed WNF SC should object. Mary volunteered to prepare the text.

### **9. Report on some local issues from Councillor Andrew Gant**

9.1 Colour of road markings for CPZ in Upper Wolvercote. AG reported that the County Council had painted the wrong colour lines in the Conservation area of Upper Wolvercote.

Agreed: to ask County Council through AG that the correct colour be used in future markings and incorrect markings to be replaced when they are due to be maintained.

9.2 Potential mitigations of any impact on Wolvercote from Botley Road closure.

Suggestions included: convex mirrors to improve visibility, improved give way signing at Godstow Road river bridge.

9.3 Godstow Road railway bridge - ideas for amelioration. Suggestion: use whatever funds are available to improve the surface of the bridge which members felt was in very poor condition both for motor vehicles and cycles.

9.4 Parking outside St Peter's Church. AG reported that the 'no waiting' provisions were to be deferred so that further consultations and observations can take place.

9.5 Cycle route access to forthcoming Water Eaton (PR6a) development. AG reported that investigations were under way to devise a cycle route across Cutteslowe Park from the A40 footbridge, to link with the cycle route in the new Water Eaton development of Cherwell District Council. This was generally supported, subject to suitable design and safety measures being included.

9.6 Proposal for a children's cycling facility in Cutteslowe Park. AG reported that a facility for children to learn to cycle is being investigated for Cutteslowe Park. This was generally supported, subject to it being of suitable size and design.

#### **10. Mill Site Community Building update**

It was reported that the WVH AGM had discussed the community building and there had been widespread interest and support for it shown at the meeting. Following a meeting of Tamsin, John and Paul with a legal advisor, it was confirmed that under the terms of the original Mill Site S106 Agreement, WNF and Oxford City Council must sanction the use of the community building, although in future it will be in the ownership of WVH. The legal Transfer Agreement needs to make this clear. Tamsin was arranging a meeting of groups interested in using the building on 21 March.

The meeting thanked Tamsin Smith for the work she had been doing to survey local opinion on future usage of the Community building.

#### **11. Any other business**

It was agreed that a community noticeboard was needed for the new Wolvercote Mill Site development.

#### **12. Date of next meeting**

It was agreed that the next meeting would be on Wednesday 26 April 2023 at 7.30pm, at the White Hart. [**Note: This has since been changed to Tuesday 25 April**].

The meeting ended at 9.50 pm.

AS/PB