

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA**

Spring 2023 Round 3

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

<p>TITLE</p> <p>Short title by which the project will be known</p>	<p>Refurbishment to Wolvercote Young People's Club to enhance community services.</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS</p> <p>Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Val Tate</p>
<p>APPLICANT ORGANISATION</p> <p>Name and type of organisation, if applicable, charity number.</p>	<p>Wolvercote Young People's Club Charity No. 1149132</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>Wolvercote Young Peoples Club provides spacious facilities, including an IT suite, sports hall, kitchen and outdoor basketball/football pitch. Regular youth work sessions offer free activities including sports, games and art which teach life-skills, resilience-building and encourage debate. The club is also a community hub generating income to support youth work.</p> <p>We wish to fund building work necessary to meet safeguarding, health & safety, and newly-revised fire regulations. A wellbeing room will be created to provide a safe, secure and calming space. Individual water heaters for handwashing in the toilets will replace a 200l water tank which expends unnecessarily high energy to provide necessary hot water. All works complement an ongoing initiative</p>

	to upgrade the sports hall, improve acoustics, making the space more user-friendly and attractive to potential hirers.
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Fire doors to the exterior Essential work is required to two sets of external fire doors (double to sports hall and single to rear) which have rotten frames, and dislodged brickwork.</p> <p>Installation of hot water heaters to toilets These projects could be completed in three months once funding is secured.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is owned by Oxfordshire County Council. WYPC is required to keep the building in a safe, usable condition which meets appropriate regulations.</p> <p>The replacement of fire doors is a requirement to meet fire and safeguarding regulations.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project meets the objectives of the Neighbourhood Plan as a community facility that will maintain and enhance social interactions.</p> <p>It is a multi purpose (indoor and outdoor) existing community and recreational facility listed in Annex 6 of the plan, identified as to be regularly maintained and enhanced.</p> <p>Wolvercote Young People’s Club is supporting young people from all the areas outlined in the Plan including a focus on young people from the Cutteslowe area.</p> <p>The building is also available to hire to anyone in the community of any age, providing Wolvercote with an open space, play area and flexible meeting place.</p> <p>Wolvercote Young People’s Club is meeting the aims of the Plan to encourage a more vibrant, healthy and well-balanced community. The club is supporting young people to be physically active with the sports facilities on offer, alongside supporting their mental well being to become confident members of the community who are reaching their full potential.</p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>All works are part of the general requirement to maintain the building. No consents are required.</p>				
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Estimates total £8,785</p> <table border="0"> <tr> <td>External fire doors</td> <td>£5,905</td> </tr> <tr> <td>Handwash heaters</td> <td>£2,875</td> </tr> </table> <p>A £6000 grant application submitted to County Councillor Priority Fund 12/4/23 to fund complementary work not detailed here - awaiting response.</p> <p>WYPC is requesting a grant of £9,664 (including 10% contingency) to fund this essential work.</p>	External fire doors	£5,905	Handwash heaters	£2,875
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<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The Charity Manager and WYPC Trustees are responsible for maintaining the building. They will ensure that the work is carried out to the highest standard.</p> <p>WYPC has a fundraising strategy that aims to raise all funds for ongoing costs and any future refurbishment required.</p>				
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>There are no financial risks associated with this project as no work will take place until all funds have been secured.</p> <p>All work will be risk assessed in line with the Club's Health & Safety policy.</p>				
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Monitoring of the success of the projects will be done over the course of 12 months. We would expect the outcomes of doing this work to be:</p> <p>Increased usage of the hall from local residents and community groups.</p> <p>Increased income from hall hire to WYPC to support further youth work.</p>				

	<p>Increased number of youth activities possible due to new door glazing meeting safeguarding requirements.</p> <p>Young people report better physical and mental wellbeing because of the increased youth activities on offer.</p> <p>Residents report an increase in available community facilities.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>Please see Appendix on separate sheet.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before: 14th April 2023.</p>	