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| <p>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</p> <p>FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</p> <p>Spring 2023 Round 3</p> | |
| <p>1. Please read the “Guidance Notes for WNF CIL Funding Applications”</p> <p>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</p> <p>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.</p> <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation | |
| <p>TITLE</p> <p>Short title by which the project will be known</p> | <p>Furniture for Wolvercote Community Hub</p> |
| <p>PROJECT APPLICANT(S) & CONTACT DETAILS</p> <p>Name of person (not organisation) who has initiated the project, with email & phone number</p> | <p>Tim Metcalfe</p> |
| <p>APPLICANT ORGANISATION</p> <p>Name and type of organisation, if applicable, charity number.</p> | <p>Wolvercote Village Hall Charity (WVH) Charity number: 304392</p> |
| <p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p> | <p>The Community Hub (the new community building at Wolvercote Mill) has been provided to the community by the developer CALA Homes as part of the planning agreement. The results of a survey of 300 households into how the building should be used suggested three main uses: a community café, a space for hire and a coworking space. A shared ethos of inclusivity and environmental and financial sustainability emerged. The furniture listed in this application will enable the building to be hired out</p> |

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| | so that financial sustainability can be achieved, and the uses of the building can be expanded to serve the community. |
| <p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p> | Ownership of the building is due to be handed over to the WVH in May. In order to cover bills, the building needs to be furnished to rent out. |
| <p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p> | A community consultation was carried out by Wolvercote Neighbourhood Forum at Fun on the Green and the Food Festival in 2022 and a further 300 households in Wolvercote were surveyed this year. There have also been consultations with community groups including the community pub, St Peter's Church and the Young Peoples' Club. |
| <p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p> | Furniture will enable the space to be used by the community at large for a range of activities e.g. community/food surplus lunches, evening classes, baby groups, meetings, film nights, pop up cafes. These activities will improve the quality of life of inhabitants, building community by combating loneliness, providing a safe and welcoming space for all, and offering healthy pursuits without the need to travel. |
| <p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p> | No |
| <p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p> | <p>£8,000 set up costs</p> <p>Seeking £4324.80 from CIL funding to purchase folding tables and chairs, and storage trollies.</p> <p>Applications for remaining set up costs made to the National Lottery Community Fund and Doris Field Charitable Trust.</p> |

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| <p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p> | WVH Management Committee |
| <p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p> | No |
| <p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p> | Monthly by the WVH Committee. |
| <p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p> | |
| <p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p> | |