

<b>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</b> <b>FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</b> <b>Autumn Round 2023</b>	
<ol style="list-style-type: none"> <li>1. Please read the “Guidance Notes for WNF CIL Funding Applications”</li> <li>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</li> <li>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> <li>• Location within or serving the WNF Community</li> <li>• The recipient operates as a recognised body with a nominated bank account</li> <li>• The project has agreement in principle from the property or asset owner</li> <li>• Value for money</li> <li>• Consideration has been given to health and safety requirements</li> <li>• Environmental sustainability</li> <li>• Innovation</li> </ul> </li> </ol>	
<b>APPLICATION DATE</b>	18 September 2023
<b>REVISION DATE</b> if applicable	
<b>TITLE</b> Short title by which the project will be known	Installation of external fire doors
<b>PROJECT APPLICANT(S) &amp; CONTACT DETAILS</b> Name of person (not organisation) who has initiated the project, with email & phone number	Dr Valerie E Tate
<b>APPLICANT ORGANISATION</b> Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club (WYPC: the “Club”)
<b>OUTLINE PROJECT DESCRIPTION</b> Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The Club gratefully received Round 3 CIL funding to replace two external fire doors to meet revised fire regulations and to improve energy conservation. Unfortunately, the contractor uncovered structural issues in the surrounding brickwork and frames of both external doors (front and back) which require rectifying before the fire doors can be fitted according to regulations. We are applying for funding to carry out the remedial works

	<p>and fit external fire doors ensuring users of the Club’s premises have safe means of leaving the building in the unlikely event of a fire.</p>
<p><b>MAIN TASKS</b> A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>No 1 = Door Jamb repair. Remove existing fire doors, ironmongery &amp; frame. Supply and fix 6No 8mmx150mm steel dowels with RKem Resin@ 400c Supply and fix Set-crete Concrete repair to all affected areas. Fix only new fire doors, ironmongery &amp; frame like for like. Decorations</p> <p>No 2 = Door Head Stitching Supply &amp; fix 6mm Helli Bar (as detail) bulkhead &amp; jambs. Repoint bed-joints to match existing. Fix only new fire doors and ironmongery. Decorations</p>
<p><b>STAKEHOLDERS &amp; DETAILS OF CONSULTATION</b> (e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is owned by Oxfordshire County Council. WYPC is required to keep the building in a safe, usable condition meeting appropriate regulations.</p> <p>The correct replacement of fire doors is a requirement to meet fire and safeguarding regulations.</p>
<p><b>RELEVANCE TO THE NEIGHBOURHOOD PLAN</b> How does the project enhance or develop our neighbourhood?</p>	<p>This project meets the objectives of the Neighbourhood Plan as a community facility that will maintain and enhance social interactions.</p> <p>It is a multi purpose (indoor and outdoor) existing community and recreational facility listed in Annex 6 of the plan, identified as to be regularly maintained and enhanced.</p> <p>Wolvercote Young People’s Club is supporting young people from all the areas outlined in the Plan including a focus on young people from the Cutteslowe area.</p> <p>The building is also available to hire to anyone in the community of any age, providing Wolvercote with an open space, play area and flexible meeting place.</p>

	<p>Wolvercote Young People's Club is meeting the aims of the Plan to encourage a more vibrant, healthy and well-balanced community. The club is supporting young people to be physically active with the sports facilities on offer, alongside supporting their mental wellbeing to become confident members of the community who are reaching their full potential.</p>
<p><b>CONSENTS REQUIRED</b></p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No consents are required.</p>
<p><b>FINANCE</b></p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The estimated cost is £3,300 inc VAT (see attached quote). We are applying for £3,630 to include 10% contingency.</p> <p>We are requesting the full project cost. The Club has a consultant fundraiser tasked with continually seeking out alternate sources of funding. None has been identified to date.</p>
<p><b>MAINTENANCE</b></p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>WYPC Trustees are responsible for ensuring the building is safe for users and meets fire regulations. They ensure that works meet the required standards.</p>
<p><b>RISK ASSESSMENT</b></p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>There are no financial risks associated with this project as no work will take place until all funds have been secured.</p> <p>All work will be risk assessed in line with the Club's Health &amp; Safety policy.</p>
<p><b>MONITORING AND REPORTING</b></p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Monitoring of the success of the projects will be done over the course of 12 months. We would expect the outcomes of doing this work to be:</p> <p>Increased usage of the hall from local residents and community groups.</p> <p>Increased income from hall hire to WYPC to support further youth work.</p>

	<p>Increased number of youth activities. Young people report better physical and mental wellbeing because of the increased youth activities on offer.</p> <p>Residents report an increase in available community facilities.</p>
<p><b>OTHER COMMENTS OR INFORMATION</b></p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>A structural engineer surveyed the relevant areas and supplied detailed drawings against which the estimate was supplied.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <a href="mailto:wolvercotenf@gmail.com">wolvercotenf@gmail.com</a></p>	