

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote Community Orchard Fencing
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Nick Malden
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Tree Group (WTG)
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The current fence on the north-eastern boundary bordering the allotments is in poor repair and needs replacing. In addition, we would like groundworks to clear a border for pollinator-friendly plants. The fence will be in keeping with the other picket fencing as preferred by the landowners, OPT. The fence is nearly 70m long.
MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.	Remove and dispose of the existing fence panels and posts. Replace the existing fence with a picket-style fence. Dig a 0.75m border along 26m of the fence.

<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is managed by the Wolvercote Tree Group, a not-for-profit volunteer organisation for the benefit of its members and the wider public to enjoy.</p> <p>The Tree Group leases the land from the Oxford Preservation Trust (OPT). We have consulted with OPT regarding the style and size of the replacement fencing.</p> <p>The fence borders on allotments (opposite the Trout) who are happy for us to proceed with the planned fencing.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The Community Orchard is very much an accessible space used by many. The Tree Group committee and our many volunteers maintain the Orchard not just for its produce but also to study and improve the biodiversity of plants, insects, birds and other animals. As a result, the orchard has been used by children's groups to study aspects of plants and wildlife. We hold two annual events – Blossom Day Picnic and Apple Day which attracts many local visitors. However, most people visit the orchard and enjoy the space throughout the year.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>We have secured two quotations (attached) which vary between £7,975.73 and £9,503.96. We would like to choose Tom Carey. We have worked with Tom previously and were satisfied with the quality of his work and value for money. We are asking for a grant of £9,979.16 which represents Tom's quote plus a 5% contingency.</p> <p>We would not be able to fund this project without a CIL grant. We will raise the money to buy topsoil and plants for the proposed flower border.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note</p>	<p>The new fencing will be inspected annually and treated with wood preservatives as required. This will be funded by the WTG.</p>

<p>that CIL grants cannot be used to cover ongoing costs.</p>	
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Contractors have their own insurance to cover any risks. The orchard will be closed whilst the work is carried out so there are no risks to the general public</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The work will be inspected by our Chair, John Winterbottom who is a structural engineer to ensure the works are carried out according to our specifications. This will be done as soon as the job is completed.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The orchard is enjoyed by the local community and beyond. The current fencing is in a poor state of repair. We are concerned that one of the increasingly frequent storms may blow sections down which could pose a risk of injury should anyone be in the immediate area.</p> <p>The creation of a flower border will further improve the orchard visually for visitors as well as encouraging pollinators to the fruit trees.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before 15th April 2024.</p>	