

	<p>Larder - benefitting the local community with fresh produce.</p> <p><u>Vision.</u></p> <p>If successful, the aim is to try and roll out this community help across other local allotment associations, supported by the ODFAA.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Tasks:</p> <ol style="list-style-type: none"> 1. Build shed base on allotment site. 2. Purchase/erect suitable storage shed, with shelving and with a painted sign. 3. Complete by end June 24. <p>See attached sheet for detail of tasks, shed and storage shelving.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Stakeholders: there are 3</p> <ol style="list-style-type: none"> 1. Cutteslowe Community Larder (CCL) 2. Cutteslowe Greenhouse Project, who manage the plot allocated to the CCL. 3. CAA. The host organisation
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The project directly supports objective 8 – Principle of Community. + aligned with No. 15 – sustainability.</p> <p>From Rev Tom Murray (St Andrews): “Cutteslowe Community Larder have been delighted with the partnership between ourselves, Cutteslowe Allotments and the Cutteslowe Greenhouse Project. The Cutteslowe Community Larder address the three main objectives:</p> <ol style="list-style-type: none"> 1. Combating food poverty 2. Reducing food waste (as well as becoming more environmentally friendly) 3. Helping build community. <p>The wonderful thing about this newly proposed storage from the Help feed Cutteslowe project, is that it will help achieve all three objectives. There is something very wholesome about a community working together to grow food</p>

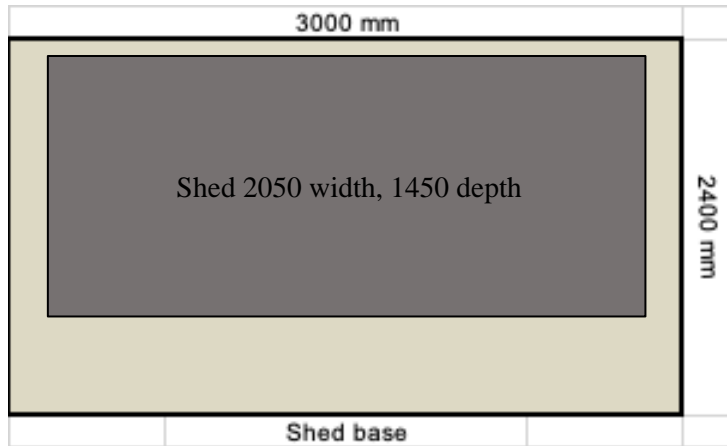
	<p>to support people within that same community who are struggling to buy food. This also promotes health eating, with a rich variety of vegetables being grown and with no food miles involved as the community larder is about 200m away from the allotment. This initiative will also reduce food waste within the allotment, as often food is wated on allotments when people have more harvest than they can use. Finally, the sharing of food so freely with in a community will help develop both a community spirit, but also build new relationships between the allotment, the community centre and the greenhouse. Already we have seen a growing number of volunteers who are making use of the allotment through the new community larder allotment plot.”</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Nil</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Project cost is £2,309</p> <p>See attached budget sheet. Only 1 quote is included because</p> <ol style="list-style-type: none"> 1. Material costs (paving, sand, aggregate, cement..) are similar, 2. Person undertaking the project works at the local primary school, so money staying very local. 3. Yes, there are many options for the shed / shelving; 4. 15% contingency added for variations in costings.
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>CAA will maintain the shed.</p>
<p>RISK ASSESSMENT</p>	<p>No financial risks</p>

<p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Construction safety is the responsibility of the CAA. The labourer is insured under our insurance cover.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>CAA will monitor and will report to CIL once completed.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<ol style="list-style-type: none"> 1. Recipient operates as a recognised body with a nominated bank account = Yes CAA is a registered body with a nominated bank account. 2. Project has agreement in principle from the property or asset owner = Yes 3. Value for money = Yes. 4. Consideration has been given to health and safety requirements = Yes CAA will be responsible for all site activities. 5. Environmental sustainability = Yes 6. Innovation = Yes. The aim is to encourage other allotment associations to replicate, as discussed with the ODFAA (Oxford & District Federation of Allotment Associations). This project is step 1, step 2 is to roll out the concept to other associations.
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

Project Allotment to Larder

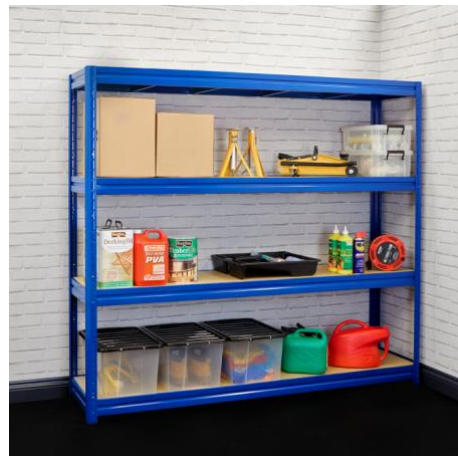
Tasks:

To build shed base on allotment site. Base size:



4. Dig out base 3000mm * 2400mm, to a depth of 150mm – waste to skip
5. Lay 100mm hardcore
6. Lay 50mm mix sand and cement mix = mortar
7. Lay concrete slabs on top. Use sand/mortar mix to fill gaps between the slabs.
8. Erect storage shed – see below
9. Install metal shelving frame = “BiGDUG Garage Heavy Duty Shelving | 1770h x 900w x 450d mm | Blue | 4 Levels | 600kg = see below
10. Add a painted sign = “Produce for Cutteslowe Larder

7x5:



Project Budget

my estimate	amount / type	estimate inc vAT
concrete slab	20 slabs 600*600	£324
hard core m3	1.2 bags	
sand m3	1 bag	
cement	4 bags	
Skip	hire cost	£250
shelving	Bigdug HR904B	£89
shed	Tiger Shiplap Pent Double Door	£545
labour, including sign painting - 4 days		<u>£800</u>
sub-total		£2,008
contingency	15%	<u>£301</u>
Total		£2,309