

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT  
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA  
Spring Round 2024**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
  - Location within or serving the WNF Community
  - The recipient operates as a recognised body with a nominated bank account
  - The project has agreement in principle from the property or asset owner
  - Value for money
  - Consideration has been given to health and safety requirements
  - Environmental sustainability
  - Innovation

<b>TITLE</b> Short title by which the project will be known	Wolvercote school Bike Sheds
<b>PROJECT APPLICANT(S) &amp; CONTACT DETAILS</b> Name of person (not organisation) who has initiated the project, with email & phone number	Amanda Hook
<b>APPLICANT ORGANISATION</b> Name and type of organisation, if applicable, charity number.	Wolvercote Primary School
<b>OUTLINE PROJECT DESCRIPTION</b> Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>Football etc. have broken panels in the existing bike sheds making them unsafe. The children playing on the playground often knock bikes over. We would like to replace one of the existing sheds and retrofit the other with metal panelling which is not easily broken and fit gates onto the sheds to prevent balls/toys and children from entering the sheds at break times. This will increase the safety of the bike sheds during the day and make them more secure if any bikes/scooters are left onsite overnight. Replace and repair broken bike sheds on the school playgrounds. The beneficiaries of this will be the children and families of Wolvercote Primary School.</p>

<p><b>MAIN TASKS</b></p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Remove broken bike shed</p> <p>Install new upgraded shed with gates</p> <p>Retrofit existing bike shed to replace broken panels and install gates.</p>
<p><b>STAKEHOLDERS &amp; DETAILS OF CONSULTATION</b></p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Wolvercote Primary School</p> <p>River Learning Trust</p>
<p><b>RELEVANCE TO THE NEIGHBOURHOOD PLAN</b></p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Structures will be more attractive and unbroken, reinvigorating the look of the school for the community. Encourages families to ride bicycles instead of drive cars, reducing traffic.</p>
<p><b>CONSENTS REQUIRED</b></p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No - replacement/upgrade of existing structures.</p>
<p><b>FINANCE</b></p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The total cost of the project will be £16,684</p> <p>We are looking for 60% of the funding which is £10,000. We will fund the rest from the School Conditions funding we receive as part of our budget allocation.</p> <p>Without the CIL funding we will not be able to complete the work.</p> <p>I have included the quotes we have currently. We are waiting on a third but expect this to be around £25,000 following conversations with the company. Our preferred choice is Broxap as they are able to retrofit existing sheds rather than replace everything.</p>
<p><b>MAINTENANCE</b></p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The maintenance costs will be absorbed by the school. Making the sheds more robust will mean they require a minimum of maintenance.</p>
<p><b>RISK ASSESSMENT</b></p>	<p>With the CIL funding there are no financial risks to the completion of the project.</p>

<p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>The work will be completed during a school holiday so there are no safety issues.</p>
<p><b>MONITORING AND REPORTING</b></p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project will be assessed once work is completed. The aim is have the work completed by September 2024</p>
<p><b>OTHER COMMENTS OR INFORMATION</b></p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <a href="mailto:wolvercotenf@gmail.com">wolvercotenf@gmail.com</a> before : 15<sup>th</sup> April 2024.</p>	