

| <b>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL)<br/>GRANT</b><br><b>FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM<br/>AREA</b><br><b>Spring Round 2024</b>   |  |
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| <ol style="list-style-type: none"> <li>1. Please read the "Guidance Notes for WNF CIL Funding Applications"</li> <li>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</li> <li>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.               <ul style="list-style-type: none"> <li>• Location within or serving the WNF Community</li> <li>• The recipient operates as a recognised body with a nominated bank account</li> <li>• The project has agreement in principle from the property or asset owner</li> <li>• Value for money</li> <li>• Consideration has been given to health and safety requirements</li> <li>• Environmental sustainability</li> <li>• Innovation</li> </ul> </li> </ol> |  |
| <b>APPLICATION DATE</b>   | 06 / 04 / 2024   |
| <b>REVISION DATE</b> if applicable  |  |
| <b>TITLE</b><br>Short title by which the project will be known  | Baptist Church Hall renovation   |
| <b>PROJECT APPLICANT(S) &amp; CONTACT DETAILS</b><br>Name of person (not organisation) who has initiated the project, with email & phone number   | Sally Croft  |
| <b>APPLICANT ORGANISATION</b><br>Name and type of organisation, if applicable, charity number.  | Wolvercote Baptist Church  |
| <b>OUTLINE PROJECT DESCRIPTION</b><br>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)   | <p>The Church Hall is used each week by the church itself for its own activities and by other village groups for meetings and other activities.</p> <p>However it is a large double-height building and although wall heaters are rapidly effective, because it is not in fulltime use, condensation forms between sessions allowing ceiling paint to peel and fall on the floor, which has to be tidied before the room is ready to</p> |

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|  | <p>use. Further de-humidifiers are on order.</p> <p>The roof was repaired and the walls tanked within the last 10 years. The adjoining room has recently been re-decorated by volunteers but the hall would need scaffolding and insurance for work by professionals to be effective</p>   |
| <p><b>MAIN TASKS</b></p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>   | <p>1 External &amp; internal assessment of the hall's structure and condition.</p> <p>2 Carrying out of any preparatory work needed.</p> <p>3 Re-decoration throughout.</p>  |
| <p><b>STAKEHOLDERS &amp; DETAILS OF CONSULTATION</b></p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>  | <p>The Baptist Church are the owners of the building and the local deacons are their trustees.</p>   |
| <p><b>RELEVANCE TO THE NEIGHBOURHOOD PLAN</b></p> <p>How does the project enhance or develop our neighbourhood?</p>  | <p>The hall has both historic and emotional importance for the village and has given shelter, support and comfort in a multitude of ways as service to the community.</p> <p>It holds the Women's Fellowship Group (for nearly 100 years now), the weekly sociable Lunch club for the elderly, the Dandelions Baby &amp; Toddler group (both of these running at capacity now), various village organisations' meetings eg Commoners, Allotments plus other social events and, importantly, is the Polling Station for Elections.</p> <p>All of these activities would benefit from the renovation of a valuable community asset and would enhance the visitor experience.</p> |
| <p><b>CONSENTS REQUIRED</b></p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p> | <p>None known</p>  |

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| <p><b>FINANCE</b></p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p> | <p>Until a full assessment is made it is impossible to give an accurate sum, but building firms are being approached.</p> <p>Before the extent of work needed was appreciated, one firm gave an estimate of £4,935.20 for the re-decoration only (includes the hire of scaffolding).</p> <p>Two further estimates are awaited following assessment visits already arranged.</p> |
| <p><b>MAINTENANCE</b></p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>   | <p>The Baptist Church will continue to maintain the whole of its property in a responsible fashion to serve the life of the village and the electoral ward in which it sits.</p>  |
| <p><b>RISK ASSESSMENT</b></p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>   | <p>No financial risks known, but there is greater risk in not completing what is an essential project.</p> <p>Assurance will be required of the chosen building firm that they are covered by their own insurance.</p>  |
| <p><b>MONITORING AND REPORTING</b></p> <p>How will the success of the project be monitored? Over what timescale?</p>   | <p>By feedback from the church and various users of the facility anecdotally over the months following completion.</p>  |
| <p><b>OTHER COMMENTS OR INFORMATION</b></p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>   |   |
| <p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <a href="mailto:wolvercotenf@gmail.com">wolvercotenf@gmail.com</a></p>   |   |