

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA**

Spring 2024

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

<p>TITLE</p> <p>Short title by which the project will be known</p>	<p>A warm welcome at Wolvercote Young People's Club.</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS</p> <p>Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Val Tate XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX</p>
<p>APPLICANT ORGANISATION</p> <p>Name and type of organisation, if applicable, charity number.</p>	<p>Wolvercote Young People's Club Charity No. 1149132</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>Wolvercote Young People's Club operates from premises built in the 1960s to serve the whole community. The space is heated by a twin-boiler system installed over 20 years ago. Sub-zero temperatures in January 2024 caused irreparable damage to the boilers. Since then, the building cannot offer a warm, welcoming space to the 100-plus young people who regularly attend the Club, or to three autistic children/family groups who use our facilities weekly.</p> <p>Despite direct appeals to the Club's Landlord (Oxfordshire County Council (OCC)), we have been unable to secure any financial support for this project.</p>

	<p>The project comprises three parts - installation of twin boilers, a heat exchanger to protect the boiler and improve thermal efficiency, and a control panel upgrade to protect the system from freezing in cold weather. The Club is actively fundraising to pay for the latter two elements. We are seeking CIL funding to purchase and install the boilers.</p>
<p>MAIN TASK</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Supply and install: Vaillant Ecotec 64Kw x 2 boilers Vaillant 125m flue ducts Vaillant expansion vessel Vaillant low loss header This should take five working days.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is owned by Oxfordshire County Council. WYPC is required to keep the building in a safe, usable condition which meets appropriate regulations.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project meets the objectives of the Neighbourhood Plan as a community facility that will maintain and enhance social interactions.</p> <p>It is a multi purpose (indoor and outdoor) existing community and recreational facility listed in Annex 6 of the plan, identified as to be regularly maintained and enhanced.</p> <p>Wolvercote Young People’s Club is supporting young people from all the areas outlined in the Plan including a focus on young people from the Cutteslowe area.</p> <p>The building is also available to hire to anyone in the community of any age, providing Wolvercote with an open space, play area and flexible meeting place.</p> <p>Wolvercote Young People’s Club is meeting the aims of the Plan to encourage a more vibrant, healthy and well-balanced community. The club is supporting young people to be physically active with the sports facilities on offer, alongside supporting their mental well being to become confident members of the community who are reaching their full potential.</p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>All works are part of the general requirement to maintain the building. No consents are required.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>To replace the boilers and install a plate to plate heat exchanger, F Church Ltd estimated the cost to be £24,055.20 inc VAT (see attachments).</p> <p>Barker & Evans estimated the cost as £26,395.20 inc VAT. The latter included replacing the broken gym zone heating valve which allow us to save energy by restricting heating to the gym as required. F Church estimate replacing the gym zone heating valve to be £1,850 inc VAT. This addition brings the two quotes very much in line financially. We would choose to work with F Church because they have managed the heating system efficiently for several years.</p> <p>The Club has already submitted several independent grant applications which, if successful, would fund the heat exchanger and control panel update – needed to protect the system and increase energy efficiency.</p> <p>WYPC is requesting a CIL grant of £18,400 (including c.5% contingency) which would allow us install the twin-boilers and restore heating to the building – the most urgent element of the entire project.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The WYPC Trustees are responsible for maintaining the building. They will ensure that the work is carried out to the highest standard.</p> <p>WYPC has a fundraising strategy that aims to raise all funds for ongoing costs and any future refurbishment required.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p>	<p>There are no financial risks associated with this project as no work will take place until all funds have been secured.</p>

<p>Are there any safety issues associated with the project?</p>	<p>All work will be risk assessed in line with the Club's Health & Safety policy.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The major impact of the work will be experienced as autumn and winter progress and temperatures fall.</p> <p>Restoring the heating system will:</p> <ul style="list-style-type: none"> - bring back young people driven away by the lack of warmth. - increase numbers of young people accessing activities, consequently reporting better physical and mental wellbeing.
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before: 15 April 2024.</p>	