

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Public EV Charger Installation – additional cost
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Dr Valerie E Tate BBBBBBBBBBBBBBBBBB BBBBBBBBBB
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club (WYPC) Charity number: 1149132
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	WYPC is a grateful recipient of CIL Autumn 2023 Round funding to install an electric vehicle (EV) charging point on its premises in St Peter’s Road, Wolvercote. Ahead of starting works, a detailed survey by the chosen supplier, Rydel has revealed the need for a longer than expected armoured cable run. This has increased the project cost by £600 (see attached quote). WYPC would appreciate additional CIL funding so the project can be completed and EV charging brought into service as soon as possible.
MAIN TASKS	(From Autumn 2023 Round application)

<p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Scope of Works –</p> <ul style="list-style-type: none"> • Install one Twin-Point Electric Vehicle Charger enabling concurrent charging for two vehicles • Registration of installation with UK Power Networks (DNO) • Adaptation of electricity supply and distribution units & 40m Armoured 60 Amp Cable • Full project management and certificated installation by NICEIC electrical engineers • 15m Civil works as required (750mm trenching and reinstatement of original surfaces) <p>Installation should take one week.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>According to the terms of the Club’s lease from the County Council, permission is not required to install the unit. However, our intention has been brought to the attention of Councillor Andrew Gant, Cabinet Member for Highway Management, who supports the application.</p> <p>The Wolvercote Neighbourhood Plan, approved by the community, highlights the need to improve air quality by encouraging cleaner forms of transport.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The Autumn Round application explained that the project supports the goals of the Neighbourhood Plan, particularly in relation to transport and reducing air pollution, for example:</p> <p><i>there should be an appropriate choice of environmentally friendly facilities for travel.</i></p> <p><i>Residents' access to everyday services is a measure of how well connected the local community is. WNF is keen to improve this connectivity, encouraging the use of existing infrastructure and trying to reduce the environmental impacts of transportation</i></p> <p><i>Private car and goods traffic continues to grow, with associated pollutants, despite efforts being made by the strategic planning authorities to encourage the use of other less-polluting modes of transport and despite cleaner engines and fuels.</i></p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>N/A</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The previous CIL application to fully fund the work was £8,980.18 inc VAT</p> <p>The Club will insure and service the unit going forward.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The maintenance of the Club, its fixtures and fittings, is the responsibility of the trustees and management team. Surplus income from the charger will be ring-fenced for insurance and servicing.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Risk of accidental damage or vandalism – mitigated through physical barriers, security lighting and addition to insurance policy.</p> <p>Electrical safety – mitigated through mandatory regular safety checks carried out by accredited electricians.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>If the additional £600 funding can be secured, an advertisement will be posted in the next edition of the area’s quarterly magazine delivered free to every home in the Ward, and on Facebook, to announce the unit’s availability and location. Once the unit is operational, regular reports will be available to monitor usage. Data to be shared with the Neighbourhood Forum and County Council.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	

Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before : 15th April 2024.