

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote Community Orchard Fencing
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Nick Malden
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Tree Group (WTG)
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The current fence on the north-eastern boundary bordering the allotments is in poor repair and needs replacing. In addition, we would like groundworks to clear a border for pollinator-friendly plants. The fence will be in keeping with the other picket fencing as preferred by the landowners, OPT. The fence is nearly 70m long.
MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.	Remove and dispose of the existing fence panels and posts. Replace the existing fence with a picket-style fence. Dig a 0.75m border along 26m of the fence.

<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is managed by the Wolvercote Tree Group, a not-for-profit volunteer organisation for the benefit of its members and the wider public to enjoy.</p> <p>The Tree Group leases the land from the Oxford Preservation Trust (OPT). We have consulted with OPT regarding the style and size of the replacement fencing.</p> <p>The fence borders on allotments (opposite the Trout) who are happy for us to proceed with the planned fencing.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The Community Orchard is very much an accessible space used by many. The Tree Group committee and our many volunteers maintain the Orchard not just for its produce but also to study and improve the biodiversity of plants, insects, birds and other animals. As a result, the orchard has been used by children's groups to study aspects of plants and wildlife. We hold two annual events – Blossom Day Picnic and Apple Day which attracts many local visitors. However, most people visit the orchard and enjoy the space throughout the year.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>We have secured two quotations (attached) which vary between £7,975.73 and £9,503.96. We would like to choose Tom Carey. We have worked with Tom previously and were satisfied with the quality of his work and value for money. We are asking for a grant of £9,979.16 which represents Tom's quote plus a 5% contingency.</p> <p>We would not be able to fund this project without a CIL grant. We will raise the money to buy topsoil and plants for the proposed flower border.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note</p>	<p>The new fencing will be inspected annually and treated with wood preservatives as required. This will be funded by the WTG.</p>

<p>that CIL grants cannot be used to cover ongoing costs.</p>	
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Contractors have their own insurance to cover any risks. The orchard will be closed whilst the work is carried out so there are no risks to the general public</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The work will be inspected by our Chair, John Winterbottom who is a structural engineer to ensure the works are carried out according to our specifications. This will be done as soon as the job is completed.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The orchard is enjoyed by the local community and beyond. The current fencing is in a poor state of repair. We are concerned that one of the increasingly frequent storms may blow sections down which could pose a risk of injury should anyone be in the immediate area.</p> <p>The creation of a flower border will further improve the orchard visually for visitors as well as encouraging pollinators to the fruit trees.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before 15th April 2024.</p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA 2024 Round 1	
<p>1. Please read the “Guidance Notes for WNF CIL Funding Applications”</p> <p>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</p> <p>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.</p> <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
TITLE Short title by which the project will be known	Wolvercote Bellringing Simulator Upgrade
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Jonathan Beale Tower Captain wolvercotebellringing@gmail.com
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	St Peters Bellringers Wolvercote Community Group
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>The bells regularly sound and can be heard by many in the village. We are lucky to have a simulator for both training new ringers and for existing ringers to practise. However, after 7 years of use, technology has moved on and this important training facility is in desperate need of updating.</p> <p>This project will enhance the clarity of the computer generated ‘virtual bellringers’, add footswitch connectivity and secure the future of this important training facility.</p>

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Purchase new laptop, projector and footswitches to complement the existing dumb-bell simulator and, recently installed, video downlink</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Wolvercote Bellringers Community Group</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Fits with the plans aims to:</p> <p>Benefit all those who live and all those who work in the Ward and are for all age groups and for future generations.</p> <p>Provide an enhanced facility to assist with promoting and teaching the art of Bellringing with individuals and communities existing within a wider economic, social and environmental context.</p> <p>Supports the Plans General Principles to:</p> <p>Provide a modern interactive facility for teaching and progressing with this ancient art, helping enhance social interaction for all age groups.</p> <p>Provide an enhanced educational facility for new and existing ringers and the wider community, so a wider age group can experience ‘having a go’ within the additional ease of use that a dumb bell provides.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>None – Enhancement of an existing facility owned by the Bellringers.</p>

<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Funding is sought for the purchase of the laptop, projector and footswitches only – The items will be installed by the ringers.</p> <p>An estimated cost (for which the CIL funding is sought) is £1794.35.</p> <p>A breakdown of costs with web links to indicative products is attached.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Maintained by the Ringers as part of our existing bell simulator maintenance.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Current Rates of inflation / availability of specific products – A 10% contingency is included within the bid to allow for this.</p> <p>The electrical products will be PAT tested as part of the regular church inspection.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Installation will be completed within 3 months of successful funding being in place and the results will be in Church, for all to see, for many years to come.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The existing simulator has proved itself whereby we have been able to take this to the Wolvercote Festival, WI and Church Fete and this bid will enhance/upgrade this facility for the future.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <email address></p>	

Part	Price	link
Projector	899.00	https://www.currys.co.uk/products/acer-h6830bd-4k-ultra-hd-home-cinema-projector
Laptop	549.00	https://www.currys.co.uk/products/lenovo-ideapad-flex-5i-14-2-in-1-laptop https://www.ebay.co.uk/itm/386302889327?chn=ps&_ul=GB&trk=gsr_creative&mkcid=2&mkscid=101&itemid=386302889327&targetid=1647205088280&lsatarget=pla-1647205088280&abcId=9300866&merchantid=4945X2Y4Jku6BS83DvZBIhSvsyT8TNUxoCEIEQAvD_BwE
Footswitches x2	20.14	https://www.amazon.co.uk/Docking-Station-Displayport-Multiport-Adapter-21&linkCode=df0&hvadid=606544686416&hvpos=&hvnetw=g&argid=pla-1728951611190&psc=1&mcid=e8a16d0f76d03c3cba78
Connector	35.69	
Cables	30.00	
Headphones	97.40	https://www.stihl.co.uk/en/ap/dynamic-bt-ear-protectors-81788
Sub total	1631.23	
Contingency @10%*	163.12	

Total £1794.35

* A contingency of 10% is included within the bid to allow for sourcing alternative models to those indicated above as it is likely these may no longer be available at the time of ordering.

<p>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024</p>	
APPLICATION DATE	4th April 2024
REVISION DATE if applicable	n/a
<p>TITLE Short title by which the project will be known</p>	<p>“Allotment to Larder” Project: Help Feed Cutteslowe</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Robert Davies rdavies@cutteslowe.org.uk 0121 708 1000</p>
<p>APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.</p>	<p>Cutteslowe Allotment Association (CAA). (in partnership with Cutteslowe Community Larder - CCL)</p>
<p>OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p><u>Objective:</u> To maximise provision of fresh produce (vegetables / fruit) from CAA (60 plots) to the Community Larder (beneficiary) Hence, from Allotment to Larder.</p> <p><u>Today:</u> In Feb CAA gave one plot to the CCL. This is worked by the local community to produce veg/fruit for the Community Larder, plus supporting community well-being. CAA wish to do more to help the community by donating some of the association’s produce to the CCL – a mere 10% donation would be equivalent to <u>6 full size plots</u>.</p> <p><u>Project:</u> To buy / erect a “produce storage shed” with an appropriate foundation at the allotment site entrance where CAA members can place their donation. This will be collected weekly and donated to the</p>

	<p>Larder - benefitting the local community with fresh produce.</p> <p><u>Vision.</u></p> <p>If successful, the aim is to try and roll out this community help across other local allotment associations, supported by the ODFAA.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Tasks:</p> <ol style="list-style-type: none"> 1. Build shed base on allotment site. 2. Purchase/erect suitable storage shed, with shelving and with a painted sign. 3. Complete by end June 24. <p>See attached sheet for detail of tasks, shed and storage shelving.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Stakeholders: there are 3</p> <ol style="list-style-type: none"> 1. Cutteslowe Community Larder (CCL) 2. Cutteslowe Greenhouse Project, who manage the plot allocated to the CCL. 3. CAA. The host organisation
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The project directly supports objective 8 – Principle of Community. + aligned with No. 15 – sustainability.</p> <p>From Rev Tom Murray (St Andrews): “Cutteslowe Community Larder have been delighted with the partnership between ourselves, Cutteslowe Allotments and the Cutteslowe Greenhouse Project. The Cutteslowe Community Larder address the three main objectives:</p> <ol style="list-style-type: none"> 1. Combating food poverty 2. Reducing food waste (as well as becoming more environmentally friendly) 3. Helping build community. <p>The wonderful thing about this newly proposed storage from the Help feed Cutteslowe project, is that it will help achieve all three objectives. There is something very wholesome about a community working together to grow food</p>

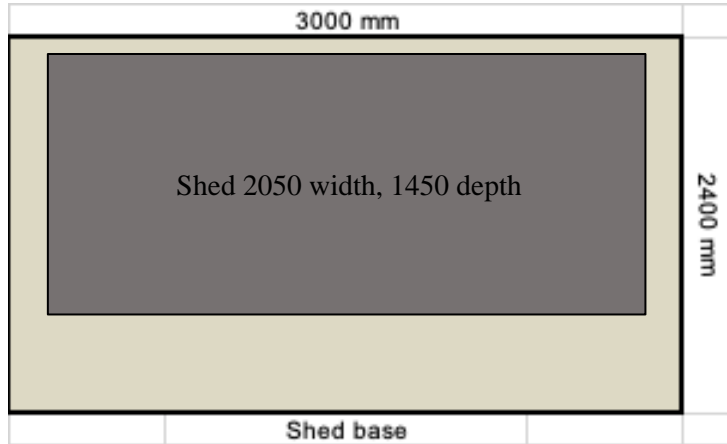
	<p>to support people within that same community who are struggling to buy food. This also promotes health eating, with a rich variety of vegetables being grown and with no food miles involved as the community larder is about 200m away from the allotment. This initiative will also reduce food waste within the allotment, as often food is wated on allotments when people have more harvest than they can use. Finally, the sharing of food so freely with in a community will help develop both a community spirit, but also build new relationships between the allotment, the community centre and the greenhouse. Already we have seen a growing number of volunteers who are making use of the allotment through the new community larder allotment plot.”</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Nil</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Project cost is £2,309</p> <p>See attached budget sheet. Only 1 quote is included because</p> <ol style="list-style-type: none"> 1. Material costs (paving, sand, aggregate, cement..) are similar, 2. Person undertaking the project works at the local primary school, so money staying very local. 3. Yes, there are many options for the shed / shelving; 4. 15% contingency added for variations in costings.
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>CAA will maintain the shed.</p>
<p>RISK ASSESSMENT</p>	<p>No financial risks</p>

<p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Construction safety is the responsibility of the CAA. The labourer is insured under our insurance cover.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>CAA will monitor and will report to CIL once completed.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<ol style="list-style-type: none"> 1. Recipient operates as a recognised body with a nominated bank account = Yes CAA is a registered body with a nominated bank account. 2. Project has agreement in principle from the property or asset owner = Yes 3. Value for money = Yes. 4. Consideration has been given to health and safety requirements = Yes CAA will be responsible for all site activities. 5. Environmental sustainability = Yes 6. Innovation = Yes. The aim is to encourage other allotment associations to replicate, as discussed with the ODFAA (Oxford & District Federation of Allotment Associations. This project is step 1, step 2 is to roll out the concept to other associations.
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

Project Allotment to Larder

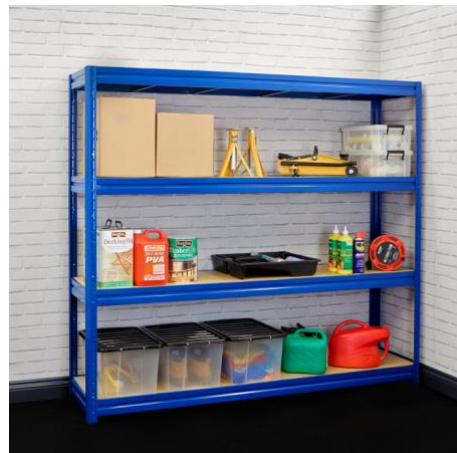
Tasks:

To build shed base on allotment site. Base size:



4. Dig out base 3000mm * 2400mm, to a depth of 150mm – waste to skip
5. Lay 100mm hardcore
6. Lay 50mm mix sand and cement mix = mortar
7. Lay concrete slabs on top. Use sand/mortar mix to fill gaps between the slabs.
8. Erect storage shed – see below
9. Install metal shelving frame = “BiGDUG Garage Heavy Duty Shelving | 1770h x 900w x 450d mm | Blue | 4 Levels | 600kg = see below
10. Add a painted sign = “Produce for Cutteslowe Larder

7x5:



Project Budget

my estimate	amount / type	estimate inc vAT
concrete slab	20 slabs 600*600	£324
hard core m3	1.2 bags	
sand m3	1 bag	
cement	4 bags	
Skip	hire cost	£250
shelving	Bigdug HR904B	£89
shed	Tiger Shiplap Pent Double Door	£545
labour, including sign painting - 4 days		<u>£800</u>
sub-total		£2,008
contingency	15%	<u>£301</u>
Total		£2,309

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote school Bike Sheds
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Amanda Hook
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Primary School
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>Football etc. have broken panels in the existing bike sheds making them unsafe. The children playing on the playground often knock bikes over. We would like to replace one of the existing sheds and retrofit the other with metal panelling which is not easily broken and fit gates onto the sheds to prevent balls/toys and children from entering the sheds at break times. This will increase the safety of the bike sheds during the day and make them more secure if any bikes/scooters are left onsite overnight. Replace and repair broken bike sheds on the school playgrounds. The beneficiaries of this will be the children and families of Wolvercote Primary School.</p>

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Remove broken bike shed</p> <p>Install new upgraded shed with gates</p> <p>Retrofit existing bike shed to replace broken panels and install gates.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Wolvercote Primary School</p> <p>River Learning Trust</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Structures will be more attractive and unbroken, reinvigorating the look of the school for the community. Encourages families to ride bicycles instead of drive cars, reducing traffic.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No - replacement/upgrade of existing structures.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The total cost of the project will be £16,684</p> <p>We are looking for 60% of the funding which is £10,000. We will fund the rest from the School Conditions funding we receive as part of our budget allocation.</p> <p>Without the CIL funding we will not be able to complete the work.</p> <p>I have included the quotes we have currently. We are waiting on a third but expect this to be around £25,000 following conversations with the company. Our preferred choice is Broxap as they are able to retrofit existing sheds rather than replace everything.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The maintenance costs will be absorbed by the school. Making the sheds more robust will mean they require a minimum of maintenance.</p>
<p>RISK ASSESSMENT</p>	<p>With the CIL funding there are no financial risks to the completion of the project.</p>

<p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>The work will be completed during a school holiday so there are no safety issues.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project will be assessed once work is completed. The aim is have the work completed by September 2024</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before : 15th April 2024.</p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
<ol style="list-style-type: none"> 1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	06 / 04 / 2024
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Baptist Church Hall renovation
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Sally Croft
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Baptist Church
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>The Church Hall is used each week by the church itself for its own activities and by other village groups for meetings and other activities.</p> <p>However it is a large double-height building and although wall heaters are rapidly effective, because it is not in fulltime use, condensation forms between sessions allowing ceiling paint to peel and fall on the floor, which has to be tidied before the room is ready to</p>

	<p>use. Further de-humidifiers are on order.</p> <p>The roof was repaired and the walls tanked within the last 10 years. The adjoining room has recently been re-decorated by volunteers but the hall would need scaffolding and insurance for work by professionals to be effective</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>1 External & internal assessment of the hall's structure and condition.</p> <p>2 Carrying out of any preparatory work needed.</p> <p>3 Re-decoration throughout.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The Baptist Church are the owners of the building and the local deacons are their trustees.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The hall has both historic and emotional importance for the village and has given shelter, support and comfort in a multitude of ways as service to the community.</p> <p>It holds the Women's Fellowship Group (for nearly 100 years now), the weekly sociable Lunch club for the elderly, the Dandelions Baby & Toddler group (both of these running at capacity now), various village organisations' meetings eg Commoners, Allotments plus other social events and, importantly, is the Polling Station for Elections.</p> <p>All of these activities would benefit from the renovation of a valuable community asset and would enhance the visitor experience.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>None known</p>

<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Until a full assessment is made it is impossible to give an accurate sum, but building firms are being approached.</p> <p>Before the extent of work needed was appreciated, one firm gave an estimate of £4,935.20 for the re-decoration only (includes the hire of scaffolding).</p> <p>Two further estimates are awaited following assessment visits already arranged.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The Baptist Church will continue to maintain the whole of its property in a responsible fashion to serve the life of the village and the electoral ward in which it sits.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No financial risks known, but there is greater risk in not completing what is an essential project.</p> <p>Assurance will be required of the chosen building firm that they are covered by their own insurance.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>By feedback from the church and various users of the facility anecdotally over the months following completion.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA**

Spring 2024

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

<p>TITLE</p> <p>Short title by which the project will be known</p>	<p>A warm welcome at Wolvercote Young People's Club.</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS</p> <p>Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Val Tate XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX</p>
<p>APPLICANT ORGANISATION</p> <p>Name and type of organisation, if applicable, charity number.</p>	<p>Wolvercote Young People's Club Charity No. 1149132</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>Wolvercote Young People's Club operates from premises built in the 1960s to serve the whole community. The space is heated by a twin-boiler system installed over 20 years ago. Sub-zero temperatures in January 2024 caused irreparable damage to the boilers. Since then, the building cannot offer a warm, welcoming space to the 100-plus young people who regularly attend the Club, or to three autistic children/family groups who use our facilities weekly.</p> <p>Despite direct appeals to the Club's Landlord (Oxfordshire County Council (OCC)), we have been unable to secure any financial support for this project.</p>

	<p>The project comprises three parts - installation of twin boilers, a heat exchanger to protect the boiler and improve thermal efficiency, and a control panel upgrade to protect the system from freezing in cold weather. The Club is actively fundraising to pay for the latter two elements. We are seeking CIL funding to purchase and install the boilers.</p>
<p>MAIN TASK</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Supply and install: Vaillant Ecotec 64Kw x 2 boilers Vaillant 125m flue ducts Vaillant expansion vessel Vaillant low loss header This should take five working days.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is owned by Oxfordshire County Council. WYPC is required to keep the building in a safe, usable condition which meets appropriate regulations.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project meets the objectives of the Neighbourhood Plan as a community facility that will maintain and enhance social interactions.</p> <p>It is a multi purpose (indoor and outdoor) existing community and recreational facility listed in Annex 6 of the plan, identified as to be regularly maintained and enhanced.</p> <p>Wolvercote Young People’s Club is supporting young people from all the areas outlined in the Plan including a focus on young people from the Cutteslowe area.</p> <p>The building is also available to hire to anyone in the community of any age, providing Wolvercote with an open space, play area and flexible meeting place.</p> <p>Wolvercote Young People’s Club is meeting the aims of the Plan to encourage a more vibrant, healthy and well-balanced community. The club is supporting young people to be physically active with the sports facilities on offer, alongside supporting their mental well being to become confident members of the community who are reaching their full potential.</p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>All works are part of the general requirement to maintain the building. No consents are required.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>To replace the boilers and install a plate to plate heat exchanger, F Church Ltd estimated the cost to be £24,055.20 inc VAT (see attachments).</p> <p>Barker & Evans estimated the cost as £26,395.20 inc VAT. The latter included replacing the broken gym zone heating valve which allow us to save energy by restricting heating to the gym as required. F Church estimate replacing the gym zone heating valve to be £1,850 inc VAT. This addition brings the two quotes very much in line financially. We would choose to work with F Church because they have managed the heating system efficiently for several years.</p> <p>The Club has already submitted several independent grant applications which, if successful, would fund the heat exchanger and control panel update – needed to protect the system and increase energy efficiency.</p> <p>WYPC is requesting a CIL grant of £18,400 (including c.5% contingency) which would allow us install the twin-boilers and restore heating to the building – the most urgent element of the entire project.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The WYPC Trustees are responsible for maintaining the building. They will ensure that the work is carried out to the highest standard.</p> <p>WYPC has a fundraising strategy that aims to raise all funds for ongoing costs and any future refurbishment required.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p>	<p>There are no financial risks associated with this project as no work will take place until all funds have been secured.</p>

<p>Are there any safety issues associated with the project?</p>	<p>All work will be risk assessed in line with the Club's Health & Safety policy.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The major impact of the work will be experienced as autumn and winter progress and temperatures fall.</p> <p>Restoring the heating system will:</p> <ul style="list-style-type: none"> - bring back young people driven away by the lack of warmth. - increase numbers of young people accessing activities, consequently reporting better physical and mental wellbeing.
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before: 15 April 2024.</p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	13 April 2024
REVISION DATE if applicable	n/a
TITLE Short title by which the project will be known	Jordan Hill Wolvercote Community Store. This lies within the area of Wolvercote Neighbourhood Forum & Plan.
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Christopher D. B. Gowers Secretary & Convenor CSW CAG.
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Cutteslowe Sunnymead Wolvercote Community Action Group (CSW CAG) CSW CAG is a social enterprise for projects in two City Wards (Wolvercote; Cutteslowe & Sunnymead) to initiate and manage local projects to attain social and environmental justice. Unincorporated with charitable aims and working within the CAG Oxfordshire Network. Managed by an Executive Group that has been working together since 2020. Constitution is that

	<p>of the Wolvercote Recycling Group, founded in 1989.</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>01. The Community Store is a lock-up garage at Jordan Hill Estate, managed by A2 Dominion Housing Association.</p> <p>02. The store is already used by CSW CAG to store materials and items for the benefit of local residents who cannot otherwise dispose of them, and are then recycled, (e.g. timber, metal).</p> <p>03. Surplus unused paint is provided by a professional decorator by arrangement with ORINOCO Cowley for distribution to community premises and homeless people.</p> <p>04. Furniture and household equipment is also stored for homeless people awaiting allocation of permanent accommodation, working with Oxfordshire Homelessness and other agencies.</p> <p>05. The store is served by a designated minibus operating under rules of S19 Transport Act 1988, for deliveries, collections and distribution.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>01. Use of existing long-established community transport scheme, founded 2010 operated under Department for Transport Permit.</p> <p>02. The store provides long-term accommodation for local organisations (e.g, spares and equipment for community transport) and short-term storage for items and materials to be found ‘new homes.’</p> <p>03. Additional permit to be obtained to distribute waste at County Council Recycling facilities Depots, e.g. Redbridge.</p>

	<p>04. Supervised by volunteers trained in Health & Safety and Waste Disposal by Oxford City Council and Oxfordshire County Council since 1990.</p> <p>05. Collection by arrangement with householders in Wolvercote Ward. Mobile phone advisory service to be set up.</p> <p>06. Distribution with non-commercial agencies using CSW CAG's own 'Directory of Finding Good Homes for Things'.</p> <p>07. Recruitment of a store and minibus manager for the project.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>01. Approval already obtained by licence agreement with A2 Dominion Housing Association, which is responsible for managing the housing estate at Jordan Hill and relations with neighbours.</p> <p>02. Permit to be obtained from Oxfordshire County Council to use minibus for trips to Redbridge.</p> <p>03. Details of the CSW CAG service to be publicised through CAG Oxfordshire and usual social media channels and through a website in course of construction.</p> <p>04. Already works with OxClean (Oxford Civic Society) for the annual spring clean to tackle 'grot spots'.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>01. Provides an additional community-managed facility in the Wolvercote Neighbourhood in Jordan Hill, an area without any such facilities. Jordan Hill is also strategically located to serve the whole of Wolvercote Neighbourhood by road.</p> <p>02. Helps to provide a store to alleviate problems caused by fly tipping and</p>

	<p>highway litter control. Additional facilities to increase the rate of recycling and its importance for climate control.</p> <p>03. The knowledge of the service encourages householders to avoid waste, thereby increasing sustainability.</p> <p>03. Provides additional support for those suffering from the cost-of-living crisis and homelessness. Wolvercote Neighbourhood already houses people allocated by Oxford City Council.</p> <p>04. CSW CAG already works with the City Council Localities Manager for post codes OX1 and OX2. This facilitates development of services.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Only a permit from Oxfordshire County Council to use a minibus for monthly trips with waste from the store and private houses. The store already operates without the need for this permit, e.g. collections are made by recycling agents direct from the store.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>01. Project application is for 12 months from 1 June 2024 to cover only the continuing monthly rental of the garage lock-up of £124. Total cost of application is therefore: 12 x £124 = £1,488.</p> <p>02. Existing Wolvercote Recycling Group bank account with Lloyds Bank Carfax will be used. Name to be changed and new signatories are being recruited, responsible to CSA CAG Treasurer and Executive Committee.</p> <p>03. Approximately £2,500 has already been provided from private funds to pay the rental for the store to date. This is funding is coming to an end, hence this application.</p> <p>04. CSW CAG also proposes to raise additional funds for its purposes by special appeal to the local businesses in Wolvercote and raising modest</p>

	<p>subscriptions from local householders to help dispose of their waste.</p> <p>04. Storage will also be offered to local community organisations for a fee.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>01. The project will be managed by a new volunteer Project Manager, to be recruited to replace several existing volunteers.</p> <p>02. Ongoing costs of the project will be met from other sources.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>01. Financial risks are minimal. Termination of the agreement for the use of the store requires only one month's notice.</p> <p>02. Safety issues regarding storage and transport have been assessed. Close supervision of volunteers is maintained at all times.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>01. CSW CAG already convenes workshop meetings to plan services. These will be replaced by a new Executive Committee.</p> <p>02. It is proposed to publicise the project through a regular paper and email newsletter.</p> <p>03. Annual reports of the project will be made to local City and County Councillors, Cutteslowe Greenhouse Project; Cutteslowe Community Larder, Cutteslowe Community Association; Wolvercote Neighbourhood Forum, Wolvercote Commoners Committee.</p> <p>04. The project will start on 1 June 2024 for 12 months,</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>01. The need for a store became essential to cope with not only existing residential areas but also the new sites (e.g. Wolvercote Mill) and additional sites (e.g. Canalside). It is hoped that the project will become part of the much-needed additional infrastructure required to meet additional demands by new development.</p>

	<p>02. The project is believed to be innovative. Plans for a much more ambitious scheme training and storage workshop had been planned with the advice of London-based agencies to take advantage of the proposed workshops at Wolvercote Mill Site, but these plans became impossible after planning permission for alternative use was granted by Oxford City Council, thereby rendering the original plans useless.</p> <p>03. It is hoped that waste training for householders and volunteers could also be developed later, perhaps working with Wolvercote Young People's Club and its project at Wolvercote Mill Community Space to involve young people.</p> <p>04. Any necessary additional documentation will be provided.</p> <p>Signed. C.D.B. Gowers</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Public EV Charger Installation – additional cost
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Dr Valerie E Tate BBBBBBBBBBBBBBBBBB BBBBBBBBBBBBBB
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club (WYPC) Charity number: 1149132
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	WYPC is a grateful recipient of CIL Autumn 2023 Round funding to install an electric vehicle (EV) charging point on its premises in St Peter’s Road, Wolvercote. Ahead of starting works, a detailed survey by the chosen supplier, Rydel has revealed the need for a longer than expected armoured cable run. This has increased the project cost by £600 (see attached quote). WYPC would appreciate additional CIL funding so the project can be completed and EV charging brought into service as soon as possible.
MAIN TASKS	(From Autumn 2023 Round application)

<p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Scope of Works –</p> <ul style="list-style-type: none"> • Install one Twin-Point Electric Vehicle Charger enabling concurrent charging for two vehicles • Registration of installation with UK Power Networks (DNO) • Adaptation of electricity supply and distribution units & 40m Armoured 60 Amp Cable • Full project management and certificated installation by NICEIC electrical engineers • 15m Civil works as required (750mm trenching and reinstatement of original surfaces) <p>Installation should take one week.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>According to the terms of the Club’s lease from the County Council, permission is not required to install the unit. However, our intention has been brought to the attention of Councillor Andrew Gant, Cabinet Member for Highway Management, who supports the application.</p> <p>The Wolvercote Neighbourhood Plan, approved by the community, highlights the need to improve air quality by encouraging cleaner forms of transport.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The Autumn Round application explained that the project supports the goals of the Neighbourhood Plan, particularly in relation to transport and reducing air pollution, for example:</p> <p><i>there should be an appropriate choice of environmentally friendly facilities for travel.</i></p> <p><i>Residents' access to everyday services is a measure of how well connected the local community is. WNF is keen to improve this connectivity, encouraging the use of existing infrastructure and trying to reduce the environmental impacts of transportation</i></p> <p><i>Private car and goods traffic continues to grow, with associated pollutants, despite efforts being made by the strategic planning authorities to encourage the use of other less-polluting modes of transport and despite cleaner engines and fuels.</i></p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>N/A</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The previous CIL application to fully fund the work was £8,980.18 inc VAT</p> <p>The Club will insure and service the unit going forward.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The maintenance of the Club, its fixtures and fittings, is the responsibility of the trustees and management team. Surplus income from the charger will be ring-fenced for insurance and servicing.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Risk of accidental damage or vandalism – mitigated through physical barriers, security lighting and addition to insurance policy.</p> <p>Electrical safety – mitigated through mandatory regular safety checks carried out by accredited electricians.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>If the additional £600 funding can be secured, an advertisement will be posted in the next edition of the area’s quarterly magazine delivered free to every home in the Ward, and on Facebook, to announce the unit’s availability and location. Once the unit is operational, regular reports will be available to monitor usage. Data to be shared with the Neighbourhood Forum and County Council.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	

Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before : 15th April 2024.

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
<p>1. Please read the “Guidance Notes for WNF CIL Funding Applications”</p> <p>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</p> <p>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.</p> <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	15/04/2024
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Cutteslowe Greenhouse
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Marta Lomza (Chair)
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Cutteslowe Greenhouse Ltd Community Benefit Society registered with the FCA – no. 9226
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose	The Cutteslowe Greenhouse was established in response to the closure of the Cutteslowe Garden project by the charity People In Action in September 2022. The former project was housed in a large complex of glasshouses owned by Oxford City Council.

<p>and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>It had been a much-loved part of the local community for over 7 years providing therapeutic horticulture activities to clients with disabilities.</p> <p>Since the closure the asset has been unused and is falling into disrepair.</p> <p>Members of the local community, former staff and clients, local faith leaders and City Councillors came together with the aim to rescue the facility and relaunch it with a more sustainable model led by the community.</p> <p>The aim is to obtain a lease on the asset and transform the space into a self-sustaining community hub that connects people with the natural world and each other through nature and food-based activities.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>When the former occupier closed the project, they left all the plants and equipment as they were. The greenhouse site has now been closed for over a year and a half and the surviving plants have become overgrown and some of the equipment has degraded. Due to the fragile nature of the glass, heating and electrical systems, we expect that there will be significant repairs and replacements to do. We are currently working with a surveying company to conduct a full conditions and mechanical and electrical survey to assess the full scope of renovation works needed and costs for the capital project. We expect the surveys and capital budget to be completed by early May 2024.</p> <p>The surveys will provide us with the information we need to prepare a realistic business plan and financial forecasts. We will finalise our business plan by mid-May.</p> <p>By showing a sustainable business plan, we are hoping to secure the lease with Oxford City Council. We have already entered negotiations and the council are finalising the surrender of the lease with the previous lessee and have indicated they would be willing to grant a lease subject to fundraising. The intention is to negotiate a 15 year lease as a minimum, but we hope to get a longer lease on a peppercorn basis. We do not know of any competition for the building. We expect to have agreed a Heads of Terms by early June.</p> <p>We will be fundraising through a mixture of grant funding and community shares to cover the capital costs. We will also fundraise for other start-up revenue costs including salaries for staff members to manage the project. The staff members will include including a Business Manager, Community Coordinator and Communications Coordinator. We will be applying to the Community Ownership Fund in early June and plan to launch our share offer in September.</p> <p>Once the site is acquired, we intend to have a trading model with sufficient income-generating activities in order to sustain the community management of the asset and create volunteer and paid staff opportunities.</p>

	<p>The activities will include:</p> <ol style="list-style-type: none"> 1) A primary focus on healthy and affordable food production: A space to grow, process and sell fruit, vegetables and salads to the local community and beyond. We intend to devote a considerable portion of the greenhouse to food production which will be sold commercially via local supply chains. We are developing a partnership with local food network Good Food Oxford who have set up a tried and tested route to market to the Oxford University College catering suppliers. 2) An inclusive community hub and cafe: a magnet for daily interactions for all members of our community, selling healthy food. We expect to generate income from sales from the cafe and venue hire. 3) Community garden centre: Sell edible and non-edible plants to the local community, grown on site by staff and volunteers. 4) Training, well-being activities & nature-based learning: Providing space for therapeutic groups. We are also working with Good Food Oxford to explore providing training and qualifications in horticulture and market gardening for self-funding students or those accessing PIP and other funded support.
<p>STAKEHOLDERS & DETAILS OF CONSULTATION (e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Since starting the project, two community engagement events were held, attended by 50 people and a community consultation questionnaire collected 200 responses. The consultation showed wide community support for the project. A series of focused visioning and action-planning workshops were attended by 20 people in the committee and the wider community.</p> <p>There is a wider list of around 150 supporters and volunteers. A fundraising event raised in excess of £500 in donations and pledges and there are now over 200 followers on social media. There is also strong support from local Councillors and City Council officers.</p> <p>The group obtained funding with support from another local community organisation, to employ a Community Coordinator. Between July 2023 and February 2024, they organised and supported 23 events and sessions, such as nature walks, family art activities and allotment & orchard work parties which engaged 478 people of all ages. This included 7 free community lunches cooked by volunteers using surplus food. They were attended by 300 people.</p> <p>These activities were used to generate opportunities for volunteering, sharing skills, and developing a more community-</p>

	<p>owned sense of place. There are currently 10 core volunteers (session leaders, board of directors, and a comms coordinator) and around 20 regular events volunteers.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>By bringing the space back in to use we also hope to save a valuable community asset from dereliction.</p> <p>While the Cutteslowe Park (where the greenhouse is located) is a wonderful natural resource, there are many local people who don't access it on a regular basis. Since the previous project closed, it's lacking a publicly-accessible drop-in space for the community. A welcoming hub is much needed locally.</p> <p>The project will therefore particularly benefit those local residents of Cutteslowe who are at risk of loneliness, through creating an accessible, inclusive space where they can reliably find others to connect with. This includes: older people, new parents, stay-at-home parents, immigrants and refugees, disabled people, young people not in work or education, people with chronic health conditions.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Before the capital project can go ahead, we will need to secure the lease on the site.</p> <p>As there will not be a change of use or any new construction planned, there will not be any planning consents required.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Our total start-up budget is £36,662.00.</p> <p>The full budget is attached for reference, but this includes: 1) legal fees and advice from a solicitor; 2) Additional surveys; 3) Salaries for Project Manager, Community Coordinator & Communications Coordinator; 4) Consultancy for the preparation of a share offer; 5) Materials for events.</p> <p>We've already been successful in securing £11,250 from Oxford Community Foundation and Hubbub. We also have an application pending for £11,120 from the Booster fund that we expect to receive before the end of May.</p> <p>We've been able to secure pro bono support from AtkinsRéalis to complete a full conditions survey and give advice on the capital budget. However, there are some remaining surveying activities which they were not able to provide pro bono. These activities are essential to determining the capital renovations needed. The following surveys are needed:</p>

	<p>a) A measured survey – to give an accurate floorplan in order to calculate size of growing space to obtain yield figures for the growing operation.</p> <p>b) Septic tank & drainage survey – we understand that the site is not mains connected and so need a survey to determine if any significant works are needed to restore the septic tank and drainage system.</p> <p>c) Soil quality and contamination survey – due to the intention to grow food for sale, it will be essential to have certainty about the soil condition. We understand from staff from the previous project that they were limited to growing in certain places due to soil contamination from old oil heating systems.</p> <p>Therefore, we are seeking this additional funding from the Wolvercote Neighbourhood Forum. We've obtained quotes from recommended suppliers for these items. The budget is as follows:</p> <ul style="list-style-type: none"> • Measured survey (MIC Surveys): £1,740.00 • Septic Tank survey (OPC Drainage): £762.00 • Soil quality / contamination survey (EMS): £2,220.00 <p>Total requested: £4,722.00</p> <p>The quotes are attached for reference from MIC & EMS. OPC gave a verbal quotation over the phone. Additional quotations can be obtained to ensure best value for money.</p>								
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>We are in the process of recruiting a Project Manager and a Community Coordinator who will manage and maintain the project, supported by the Board of Directors. Once the site is open, we intend to have a professional grower and other staff to oversee the general maintenance.</p>								
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>The following are potential risks and mitigating factors:</p> <table border="1" data-bbox="579 1615 1337 2018"> <thead> <tr> <th>Risk</th> <th>Risk level</th> <th>Mitigating factors</th> <th>Risk level</th> </tr> </thead> <tbody> <tr> <td>Not able to raise funds for surveys – causing a delay to project and not being able to submit to the Community Ownership Fund in time.</td> <td>Med.</td> <td>Researching at other grant funding.</td> <td>Med.</td> </tr> </tbody> </table>	Risk	Risk level	Mitigating factors	Risk level	Not able to raise funds for surveys – causing a delay to project and not being able to submit to the Community Ownership Fund in time.	Med.	Researching at other grant funding.	Med.
Risk	Risk level	Mitigating factors	Risk level						
Not able to raise funds for surveys – causing a delay to project and not being able to submit to the Community Ownership Fund in time.	Med.	Researching at other grant funding.	Med.						

	Not able to obtain the lease.	Med	Have maintained good communication with Oxford City Council. No other competition for the space.	Low
	Not successful with Community Ownership Funding.	High	Researching alternative grants. Can increase value of share offer.	Med
	Surveys show capital costs are higher than expected.	Med	Look at phasing capital project.	Low
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project will be monitored through the following means:</p> <ul style="list-style-type: none"> • Regular reports by the Project Manager to the Board of Directors on progress. • Community feedback surveys to gauge the satisfaction and participation by the community in activities organised. <p>Cotteslowe Greenhouse will provide a report to the Wolvercote Neighbourhood Forum once the capital budget has been prepared showing how the objectives have been achieved.</p>			
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>Cotteslowe Greenhouse had expected to have been able to obtain the funding for the surveys from the Community Ownership Fund revenue support grant. Due to changes in the Government's timeline for the programme, the funding was closed early, before we'd had been able to apply. This has left the project as risk as without the information from all of the surveys, it will not be possible to create an accurate capital budget and business plan. This may delay the whole timeline, meaning that we may not be able to submit the full capital Community Ownership Fund application for when the fund closes in early June.</p> <p>Please see also attached is the report compiled in February 2024 detailing the success of the community engagement work done to date.</p>			
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>				

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA**

Spring Round 2024

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

<p>TITLE</p> <p>Short title by which the project will be known</p>	<p>Display cabinet for women's Institute Centenary Banner</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS</p> <p>Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Caroline Jess caroline.jess@hotmail.co.uk 07817130184</p>
<p>APPLICANT ORGANISATION</p> <p>Name and type of organisation, if applicable, charity number.</p>	<p>Wolvercote women's Institute</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>To purchase and install a display cabinet in Wolvercote Village Hall to house, and protect a hand embroidered centenary banner</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Purchase a suitable display cabinet to match one already in situ in the Village Hall</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>This project has been approved by the Wolvercote Village Hall Committee in consultation with the W.I.</p>

The W.I. has been ^{active} in Wolvercote continuously for over 100 years and is part of Wolvercote's history. This banner was created to celebrate our centenary and long standing commitment to the community. Our aim is to provide a welcoming, friendly, all

<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>inclusive safe space, which offers a wide range of talks, activities, discussion and social interaction. The banner will be on display for the whole community and users of the Village Hall</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Wolvercote Village Hall Committee have approved installation of a display case matching the current one.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>We are not sourcing any other funding.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>No maintenance required.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No financial risks No safety issues identified. It is a solid structure with toughened glass inset.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>It will be permanently on view in Wolvercote Village Hall.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>This application is for a display cabinet for our centenary banner to be on permanent display along with the previous banner in a matching cabinet. The Women's Institute</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before: 15th April 2024.</p>	

is an integral part of Village life. We have been and will continue to be actively involved in many local events including the annual Village Festival, Apple Day, Neighbourhood Forum, and St. Peter's Fete. We have also organised an annual Quiz since 2004, which is extremely popular within the community.



APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
<ol style="list-style-type: none"> 1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	15.04.2024
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Cutteslowe Community Centre Storage and Facility improvements
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Stephanie Jankovic
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Cutteslowe Community Association
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	We are applying for funding to increase internal storage at the Centre. As our provision changes the need for storage has also changed as existing storage is not fit for purpose. We are applying for funding to improve internal storage cupboard with the installation of shelving to replace a metal cupboard that is broken and not fit for purpose.

	<p>We are also applying for a replacement gazebo to increase the opportunity to provide outdoor activities as our existing gazebo is broken in multiple places and is now dangerous to erect. Our current gazebo has been used at multiple outdoor events including the Cutteslowe Light Train in Cutteslowe Park, Sunnymead Minnows Sessions in Cutteslowe Park for children under 5 and their families, the Not Quite Roay Variety show in Cutteslowe Park as well as at multiple activities and events in Sunnymead Park and in the car park neighbouring the Centre.</p> <p>Thirdly, we are applying for disco lights that we will be able to hire out to the public for parties in the Centre. We also hope to be able to use them to provide discos for children and toddlers (for Sunnymead Minnows end of term etc parties). The lights will be mobile meaning that we can also use them at the Cutteslowe Light Trail in Cutteslowe Pavilion to improve the children's disco that has been delivered for the last 2 years' festivals.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>On receipt of funding (if application successful) both the disco lights and the gazebo will be purchases and carpenter will be commissioned to build additional shelving within existing storage room.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>We do not require permission from any external body for this to take place. The Centre is owned by Oxford City Council but we have full control in terms of internal fixtures, fittings and alterations.</p> <p>Our Stakeholders are the families and individuals living in Cutteslowe, Sunnymead and Wolvercote.</p>

<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Though Cutteslowe Community Centre does not sit within Wolvercote Neighbourhood itself the area we serve covers both Cutteslowe (surrounding Cutteslowe Park) and both Upper and Lower Wolvercote. All of our open access activities provided by or collaborated with Cutteslowe Community Centre.</p> <p>The project falls under the WNF Neighbourhood Plan's goal: Provide '<i>communal facilities that will maintain and enhance social interaction.</i>'</p> <p>The activities delivered at CCA are promoted through Cutteslowe and Wolvercote Primary Schools as they are the main catchment schools for our main target audience; those living in Cutteslowe Estate (south of Ring Road) and Templar Road Estate (north of Ring Road, part of WNF).</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>We always inform OCC as owners of any work undertaken to the Centre, but this refit would not require formal planning permission, and no structural alterations to the building (other than a new exit through the outside wall for the enhanced extractor unit).</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Disco Lights: 2x tripod mounted lights @ £95 each = £190</p> <p>3mx3m Gazebo @ £180</p> <p>Building of shelving storage to include: 50 x 50mm planed timber frame 1.2m long x 2.35m H 12mm Plywood shelves 5No. 3.6mm Plywood backing to the shelves + labour of carpenter 1st Quote @ £850 2nd Quote to follow</p> <p>TOTAL of application to WNF: £1220</p>

<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Equipment will be stored securely and managed by CCA staff during usage.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>There are no financial risks. We thoroughly risk assess all of the activities delivered by CCA.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>All of the materials applied for will be used in conjunction with multiple projects, events and activities delivered by CCA.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>2nd Quote to follow shortly</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Davenant Road Traffic Calming
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Chris Dalley
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Davenant Road Community Action Group [Bank signatories: Jane Foxcroft (4); Frank Webster (23)]
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	Davenant Road connects Banbury and Woodstock Roads inside the Ring Road. It is wide and straight for >350m, encouraging speeding and rat-running by lorries. After a decade of discussions with the County Council, a scheme has been approved to ‘build-out’ nine sections of pavement.
	Issue 1: Slow speeding traffic.

	<p>Vehicles will have to negotiate each build-out which creates a pinch-point for traffic flow.</p> <p>Beneficiaries: safety for pedestrians and road users; quieter road for 100 households.</p>
	<p>Issue 2: Improve pavement safety.</p> <p>Families walk westward towards First Turn School and eastwards towards Cutteslowe Primary School. Mature trees block the pavement, forcing pedestrians, prams, wheelchairs and pets into the road during rush hours. Build-outs will provide safety on the pavement, encouraging walking.</p>
	
<p>Problem: 40cm gap (No 18)</p>	<p>Solution: 1990s build-out (No 14)</p>
	<p>Beneficiaries: improved safety for pedestrians, especially children; encouragement to walk not drive.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Detailed design is now with Council for approval.</p> <p>~ Obtain accurate quotations</p> <p>~Construct eight and extend one build-out.</p> <p>We had planned to complete the construction phase by the end of May but we are held up by the Council.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Extensive neighbourhood discussions have resulted in the formation of a Community Action Group; more than 50 households have contributed to a fund for expenses.</p>

	<p>Local Councillors Gant and Buckley are involved and fully supportive.</p> <p>ODS produced the outline design</p> <p>County Council has approved the scheme and the (few) changes to parking regulations.</p> <p>County Council have to approve the detailed design.</p> <p>Joaquim Muntane of the COMPF is also involved</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The Wolvercote and Banbury Road roundabouts are under great traffic pressure and this will be exacerbated by: ‘traffic gate’ on Marston Ferry Road; redesign of Woodstock Road; traffic generated by developments at Oxford North, Begbroke Science Park, new football stadium, North Oxford Golf Club, Water Eaton, etc. Cllr Gant confirmed to us last week that there is still no overall impact statement for the cumulative effects of these on Ring Road traffic. Inevitably, Google Maps shows Davenant Road to be a faster way across so more traffic will choose it. The current situation will only grow worse as all these new initiatives come into play unless active steps are taken to mitigate them now. This project will ensure an orderly traffic flow through a vulnerable residential neighbourhood and will contribute to calmer traffic in neighbouring areas.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Overall concept approval and parking orders have been achieved. Detail design approval is expected shortly for each build-out to meet Highway regulations.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched</p>	<p>The Council created two build-outs in the 1990s, which have proved effective and a good use of funds. They will not allocate any budget this time, but have agreed to the funds being raised locally.</p>

<p>funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The project is estimated at £50,000, although there is the possibility of some extra cost for a Section 278 bond. It is likely that our contractor will seek 1/3rd of the payments ‘up-front’.</p> <p>A CIL grant of £3,200 was given for the design work in early February 2024 (though to date the Council has not transferred these funds!!).</p> <p>We have found no other bodies who have this order of funds to offer.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>It is anticipated that the changes will be ‘adopted’ by the Council as part of the general kerb structure and pavements of Davenant Road.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>An overall risk to the timetable is the glacial pace at which the Council departments have responded (years not months).</p> <p>We have been advised that the ‘fixed costs’ of setting up the work are such that it would be much more expensive to do the work piecemeal. Otherwise there is little financial risk to “completion” apart from the speed at which the Council disbursed approved funds!</p> <p>Design safety features will be approved by the Council and the contracted company will perform its own risk assessment for construction.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The police have not done a credible job of establishing speeding issues, so there is no base-line against which to measure improvement. Other indicators are:</p> <ul style="list-style-type: none"> ~a) Reduction in ‘road rage’ incidents reported to the police ~b) Fewer ‘near-misses’ reported by residents when exiting driveways (caused by speeding vehicles) ~c) Subjective reports from residents of fewer high-speed vehicles ~d) fewer places where pedestrians and prams are forced into the road.

OTHER COMMENTS OR INFORMATION

Please list anything else of relevance you wish the Committee to be aware of.

A previous application for CIL funds was made jointly with Blandford Avenue under their name. It was not successful.

A grant of £3,200 was made to complete the detailed design.

Because the Council has been so slow to respond we have not had the detail on which to seek exact quotations. This application is a 'place-holder' and the quotations will be forwarded as soon as we can get them

Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> ● Location within or serving the WNF Community ● The recipient operates as a recognised body with a nominated bank account ● The project has agreement in principle from the property or asset owner ● Value for money ● Consideration has been given to health and safety requirements ● Environmental sustainability ● Innovation 	
APPLICATION DATE	14/4/2024
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Wolvercote CC - Changing Rooms and Scorebox
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Nick Pinhol
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Cricket Club CASC Club
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The changing room project is to help make it a more inclusive environment, and make it fit for purpose with safeguarding best practice rather than just having an open shower space (which is what it currently is).

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<ol style="list-style-type: none"> 1. Secure Funding 2. Confirm a project start date with ODS 3. Subject to funding we would expect the project to be complete by the end of July 2024
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Oxford City Council have been consulted with at all stages with Paul Backman</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project links in various ways to how it will develop the neighbourhood but most importantly it will help improve the current changing facilities in the upper pavilion in cutteslowe park. This is by ensuring it meets safeguarding guidelines, while also being inclusive to different demographics and faiths and their preferences for changing and therefore being for all communities.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>We have been in dialogue with Paul Backman and ODS. All are supporting of the project subject to securing funding</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Changing Room Showers - £7,756.36</p> <p>With the pavilion being City Council managed, we have sought to get a quotation from ODS (Oxford Direct Services) who manage the Park. See attached</p> <p>Total Grant Request: £7,756.36</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The pavilion also being maintained by the Oxford City Council who own the building.</p>

<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>N/A</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project can be measured through an end of season questionnaire to players, as well as by ensuring it is a safer and more inclusive changing room space.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2024	
1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> ● Location within or serving the WNF Community ● The recipient operates as a recognised body with a nominated bank account ● The project has agreement in principle from the property or asset owner ● Value for money ● Consideration has been given to health and safety requirements ● Environmental sustainability ● Innovation 	
APPLICATION DATE	14/4/2024
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Wolvercote CC - Welcoming Environment - Benches
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Nick Pinhol - bBBBBBBBBBBBBBBBBBBB cBBBBBBBBBB
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Cricket Club CASC Club
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The welcoming environment project is based on making the cricket ground in cutteslowe park a more welcoming environment for families, players, spectators and the community by providing park benches that enable individuals to watch. The club now has over 300 members, including over 200 junior players from 5 years old all the way up to U19.

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<ol style="list-style-type: none"> 1. Secure Funding 2. Confirm a project start date with ODS 3. Subject to funding we would expect the project to be complete by the end of July 2024
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Oxford City Council have been consulted with at all stages with Paul Backman, and ODS as per the email quote.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project links in various ways to how it will develop the neighbourhood but most importantly it will help improve the facilities at the ground in cutteslowe park. This is by making it a more welcoming environment that would encourage families, players and spectators to watch the cricket</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>We have been in dialogue with Paul Backman and ODS. All are supporting of the project subject to securing funding</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Park Benches £1800 including vat x 5 benches as per locations on the email</p> <p>Total Grant Request: £9,000</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The ground is being maintained by the Oxford City Council who own the park</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p>	<p>Built into the quote is ensuring the benches are vandal proof</p>

<p>Are there any safety issues associated with the project?</p>	
<p>MONITORING AND REPORTING How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project can be measured through an end of season questionnaire to players, parents and families</p>
<p>OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com</p>	

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote and Wytham Midsummer Festival Now and Then activities
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Teresa Woodbridge (Chair)
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote and Wytham Midsummer Festival
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	This year's festival theme is 'Now and Then', and there are a number of opportunities to bring the generations together through the medium of games, activities and races. The Fun Fest (formerly Fun on the Green) will be opened by some of the longest standing residents of the area, and there will be opportunities for families and others to interact with an older generation, with retro activities such as a Punch and Judy show. There will also be an Aunt Sally event and traditional pub games such as skittles at the Community Pub on the final day of the festival. Any equipment purchased could also be used at other events such as St Peter's fete and the Young People's Club as appropriate.

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Purchasing appropriate materials for this purpose in advance of the festival.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>We have permission to use the Village Hall and Goose Green for the Fun Fest and the Community Pub (White Hart) for the pub games.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This year's theme gives an excellent and unprecedented opportunity for long term and new residents to further explore and celebrate the history of the two villages through face to face interaction, bringing the members of the community together to share, support and enjoy each other's company.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>N/A</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>It is anticipated that the cost of the items required would be in the region of £270. This includes purchase of replacement items such as skittles and skipping ropes which are now no longer serviceable.</p> <p>See quotations below.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The Community Pub is prepared to store equipment as necessary.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No new financial or health risks are anticipated.</p>

<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Chair's report for Autumn AGM</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before : 15th April 2024.</p>	

COSTINGS

Festival Games

Skittles

https://www.amazon.co.uk/Uber-Wooden-Skittles-Set-Pin/dp/B008M3IHKW/ref=sr_1_15?dib=eyJ2IjoiaMSJ9.-gCOrVITtEN84t1EGTI6_EJk

£68 + free postage

Races

Skipping ropes Pack of ten

<https://www.amazon.co.uk/Partituki-Skipping-Outdoor-Childrens-Birthday/dp/B07H3MNWFY>

£28.99 + £4.95 postage =
£33.98

Space hoppers x 6

<https://www.amazon.co.uk/Redwood-60-Space-Hopper-Red/>

£53.70 + free delivery

Coconut shy

[Masters Traditional Games Standard Coconut Shy bundle. 5 coconut shy posts and 15 wooden balls : Amazon.co.uk: Outlet](https://www.amazon.co.uk/Masters-Traditional-Games-Standard-Coconut-Shy-bundle-5-coconut-shy-posts-and-15-wooden-balls/dp/B07H3MNWFY)

£109 + free delivery

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2024**

1. Please read the "Guidance Notes for WNF CIL Funding Applications"
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote and Wytham Midsummer Festival (WWMF) – Sound Equipment
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Nick Malden
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote and Wytham Midsummer Festival
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	WWMF puts on music events for the festival and at other times of the year. Hiring equipment has become very expensive, so we are looking to purchase some lightweight sound equipment to reduce the costs of putting on live music.
MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.	We will need to purchase the equipment as soon as possible.
STAKEHOLDERS & DETAILS OF CONSULTATION	The matter has been discussed by the WWMF committee. The Village Hall has agreed to store the equipment.

<p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>WWMF aims to bring together the community with events during the summer and at other times. We provide a wide range of events and activities for all ages to enjoy while keeping them mostly cost-neutral. From its inception, we have been committed to minimising our environmental impact and carbon footprint wherever possible, and to promote sustainability within the community.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>None</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>The cost for two wireless microphones and one mixing desk is £2,972.20 plus £9.99 postage and packing. This is the best price we have found online and from music stores. The supplier is Gear4Music:</p> <p>https://www.gear4music.com/PA-DJ-and-Lighting/Sennheiser-EW-100-G4-Wireless-Microphone-System-with-835-S-E-Band/2BBF?origin=product-ads&gad_source=1</p> <p>Behringer X32 COMPACT Digital Mixing Console at Gear4music</p> <p>We are looking for this to be fully funded by CIL</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The WWMF will arrange and pay for annual PAC testing of the equipment.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p>	<p>The equipment will be assembled and used with other donated equipment by a trained sound engineer and used by the performing musicians. There are no safety issues.</p>

<p>Are there any safety issues associated with the project?</p>	
<p>MONITORING AND REPORTING How will the success of the project be monitored? Over what timescale?</p>	<p>We think that the sound quality will be appreciated by the audiences for all the performances.</p>
<p>OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The equipment will be available for other groups in the community to use throughout the year at the discretion of the WWMF committee thus reducing costs for other local groups putting on performances.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to wolvercotenf@gmail.com before : 15th April 2024.</p>	