

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Autumn Round 2024	
<ol style="list-style-type: none"> 1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
APPLICATION DATE	14/09/24
REVISION DATE if applicable	
TITLE Short title by which the project will be known	WYPC heating system upgrade
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Val Tate <div style="background-color: #d9ead3; height: 40px; width: 100%;"></div>
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club. Charity number 1149132
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The Wolvercote Young People’s Club has been a cornerstone of our community since the 1960s, offering a safe and welcoming space for young people to learn, grow, and connect. However, in early January 2024, we faced an unexpected challenge when sub-zero temperatures caused irreparable damage to our aging heating system.

	<p>Thanks to a grant from the CIL Spring 2024 round, we've secured funds to install new boilers. But, to ensure our space remains warm and efficient year-round, we need additional support to complete the heating system upgrade. This includes installing:</p> <ul style="list-style-type: none"> • A heat exchanger for improved thermal efficiency • Zone control to manage heating in different areas effectively • An upgraded control panel to protect the system from freezing in extreme weather <p>Your generous support will help us provide a warm, safe, and comfortable environment for the people of Wolvercote year round.</p> <p>Thank you for helping us keep our community space thriving!</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Replace the low loss header with a Plate-to-Plate heat exchanger to enhance thermal efficiency and extend the lifespan of the newly installed boilers.</p> <p>Upgrade the main control hardware panel to allow for automatic programming that adjusts to changing climatic conditions, ensuring optimized energy use.</p> <p>Install a new zone valve for the gym area, which will direct heating only to the sports hall when needed, avoiding unnecessary heating in other areas of the building.</p> <p>We anticipate the works taking no more than five working days.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The site is owned by Oxfordshire County Council. WYPC is required to keep the building in a safe, usable condition which meets appropriate regulations.</p>

<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>According to the Wolvercote Neighbourhood Plan, community facilities—including those for social, sports, worship, and medical needs—must be maintained and enhanced regularly to ensure they meet the needs of all age groups, from the youngest to the elderly. The WYPC exemplifies the spirit of this statement as it continues to be a hub for youth engagement, exercise classes, and community events, despite challenges faced in recent years.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>All works are part of the Club’s requirement to maintain the building according to its lease agreement with Oxfordshire County Council. Consents are not required.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF FIRM QUOTATIONS</p>	<p>The works are a continuation of a project funded by the Wolvercote Neighbourhood Forum Spring 2024 CIL round following a quote from F.Church Heating Engineers (copy attached). we are requesting £13,948.20, comprising:</p> <p>Plate-to-plate heat exchanger £6889.68</p> <p>Control panel £5115.60</p> <p>Gym zone valve £1942.92</p> <p>All costs are inclusive of 5% contingency and VAT.</p> <p>This would cover 100% necessary costs.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The heating system is serviced annually by F.Church. The WYPC pays for the service and any necessary repairs.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>WYPC is operating in a cash-positive, stable financial position (examined accounts available for inspection. The Oxfordshire County Council lease has five years to next renewal.</p>

	<p>The works will take place in the boiler house which is outside the main building and scheduled for days when not clashing with other activities when hirers might be using the Club grounds.</p>
<p>MONITORING AND REPORTING How will the success of the project be monitored? Over what timescale?</p>	<p>We will assess the impact of upgrading the heating system's energy-efficiency by monitoring gas usage.</p>
<p>OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>With the growing demand for its services and its role as the only affordable, accessible exercise facility in the area, Wolvercote Young People's Club is more critical than ever. The proposed refurbishment is a key investment in the future of the club, enabling it to continue providing invaluable support to the community.</p> <p>Your support will ensure that Wolvercote Young People's Club continues to thrive, supporting young people, families, and vulnerable residents for many more decades.</p>
<p>Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE APPLICABLE should be sent with a covering email to wolvercotenf@gmail.com</p>	