

<p align="center">APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</p> <p align="center">FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</p> <p align="center">Autumn Round 2025</p>	
<ol style="list-style-type: none"> 1. Please read the "Guidance Notes for WNF CIL Funding Applications" 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 4. If your application is successful, please <ul style="list-style-type: none"> • Confirm to the Forum receipt of funding from the City Council • Send us photographs of your finished project. 	
APPLICATION DATE	25/08/25
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Scout hut equipment replacement
PROJECT APPLICANT(S) Name of person (not organisation) who has initiated the project. Do not include contact details here: see page 3.	Hannah Farley
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	North Oxford & Marston District Girlguiding Oxford Spires Scouts Both excepted from registration as local branches of Girlguiding (
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The scout hut in Wolvercote is a base for Girlguiding and Scouting activities. Girlguiding provide weekly adventures for around 100 girls across Wolvercote aged 4-18, with all sessions run by volunteers. The hut contains communal

	<p>equipment used by the groups that meet there. The tables are most suitable for older children and teenagers due to their size, and one is broken (has a large hole in the middle). We want to replace these and provide suitable furniture equipment for all users – we have young members aged 4 and up. This will ensure the hut remains a centre for neighbourhood youth activities for many years.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Purchase replacement tables & storage</p> <p>Purchase tables & seating for younger children</p> <p>Install in scout hut</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Families and children who are members of Girlguiding groups meeting in Wolvercote</p> <p>Future members of Scouting groups (not active at present due to volunteer constraints)</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>This project enables us to continue to provide youth activities of all kinds to girls across Wolvercote. We are a low-cost and accessible activity option for all girls, and our young members go on to volunteer in a variety of community activities. Girlguiding and Scouting aim to help young people develop into global citizens who will engage in their communities both locally and more broadly.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No consents required</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched</p>	<p>Seating mats & storage for younger children: £199.78</p> <p>4 x large folding tables: £574.52</p> <p>3 x smaller folding tables: £430.89</p>

<p>funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF FIRM QUOTATIONS</p>	<p>Benches to fit smaller tables: £635.52</p> <p>Storage trolley: £274.03</p> <p>Total: £2537.69 incl VAT</p> <p>We are seeking 100% of funding from CIL funding. We are in a challenging financial situation. The Scout district is the leaseholder for the hut (and landlord for the Guiding groups) but no active scout groups are meeting at present. This limits our ability to apply for Girlguiding grants for property and resources, as these are granted to Girlguiding owned properties. Wolvercote is not eligible for Scouting property grants due to its postcode.</p> <p>As volunteer-run organisations we keep costs as low as possible. This grant would enable us to significantly improve the environment we run in, whilst not passing that cost directly onto the families we work with.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Activity equipment to be maintained by groups using facilities. Current tables have been in use for >15 years so has lasted well considering.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No other risks</p> <p>Equipment to be stored in cupboard accessed by adult volunteers to ensure safety.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Success monitored through ongoing use of equipment</p> <p>Current tables are stored propped up in store cupboard – by purchasing a trolley we hope to significantly reduce risk from tables falling over when being stored/taken out.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	

Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE
APPLICABLE should be sent with a covering email to wolvercotenf@gmail.com