

<p align="center"><b>APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</b></p> <p align="center"><b>FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</b></p> <p align="center"><b>Autumn Round 2025</b></p>	
<ol style="list-style-type: none"> <li>1. Please read the "Guidance Notes for WNF CIL Funding Applications"</li> <li>2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.</li> <li>3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria. <ul style="list-style-type: none"> <li>• Location within or serving the WNF Community</li> <li>• The recipient operates as a recognised body with a nominated bank account</li> <li>• The project has agreement in principle from the property or asset owner</li> <li>• Value for money</li> <li>• Consideration has been given to health and safety requirements</li> <li>• Environmental sustainability</li> <li>• Innovation</li> </ul> </li> <li>4. If your application is successful, please <ul style="list-style-type: none"> <li>• Confirm to the Forum receipt of funding from the City Council</li> <li>• Send us photographs of your finished project.</li> </ul> </li> </ol>	
<b>APPLICATION DATE</b>	9 <sup>th</sup> September 2025
<b>REVISION DATE</b> if applicable	-
<b>TITLE</b> Short title by which the project will be known	School Hall Acoustic Panels
<b>PROJECT APPLICANT(S)</b> Name of person (not organisation) who has initiated the project. <b>Do not include contact details here: see page 3.</b>	John Noble
<b>APPLICANT ORGANISATION</b> Name and type of organisation, if applicable, charity number.	Cutteslowe School Friends Charity 1176411
<b>OUTLINE PROJECT DESCRIPTION</b> Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>The intention of this project is to fit sound absorbing acoustic panels to the ceiling of Cutteslowe School hall to reduce the ambient noise level at lunchtime and improve acoustics from the stage.</p> <p>The ambient noise level at lunchtime is so loud and disconcerting that over</p>

	<p>70% of children on the school council considered it to be problematic. This is particularly acute for children with Special Education Needs (SEN) and younger children, so much so that the nursery children have to eat lunch in their classroom.</p> <p>The poor acoustics also mean that during events the audience finds it difficult to clearly hear sound projected from the stage. We were extremely grateful to receive funding for a new microphone and speaker system which has helped but the acoustics are limiting its full benefit being realised which impedes the ability to conduct meetings, performances and community events successfully.</p>
<p><b>MAIN TASKS</b></p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Supplier to fit acoustic panels to hall. The aim would be to complete this in Q4 2025 ahead of Christmas events (e.g. school panto).</p>
<p><b>STAKEHOLDERS &amp; DETAILS OF CONSULTATION</b></p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>John Noble, Secretary, Cutteslowe School Friends</p> <p>Lee Smith, Business Manager, Cutteslowe School</p> <p>Gillian McDermott, Headteacher, Cutteslowe School</p> <p>Children of Cutteslowe School</p> <p>Parents of Cutteslowe School</p> <p>Community Groups e.g. Cutteslowe Connected Church who use the hall as their primary place of worship</p> <p>Teachers, children, parents and community groups who use the hall have been consulted and similar feedback has been received from all parties of the issues described above.</p> <p>Above all else, the primary purpose of this project is to improve the environment for all the children, who use the hall on a daily basis, based on their direct feedback.</p>

	The school business manager and headteacher have been consulted and are both very supportive of this project and the benefits it would provide.
<b>RELEVANCE TO THE NEIGHBOURHOOD PLAN</b>  How does the project enhance or develop our neighbourhood?	A significant proportion of the children who attend Cutteslowe school live within the Wolvercote Neighbourhood Plan boundary area as a large proportion is within our catchment area. This project is for the benefit of all the children and parents at Cutteslowe school in addition to the community groups who use the hall. The school will also be used by many of the children from the Oxford North housing developments.
<b>CONSENTS REQUIRED</b>  Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?	No
<b>FINANCE</b>  How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?  PLEASE INCLUDE COPIES OF FIRM QUOTATIONS	£6,957.60  Quotation from Resonics (attached) to supply and fit panels.  The full sum is being sought from CIL.  We believe this to be good value based on the size of the space and hence the quantity of panels and installation required. Furthermore the supplier has many independent positive reviews.
<b>MAINTENANCE</b>  How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.	There will be no on-going costs or maintenance required.
<b>RISK ASSESSMENT</b>  Are there any financial or other risks to the completion of this project?  Are there any safety issues associated with the project?	There are no financial risks associated with this project. Acoustic panels have been supplied and fitted by this company to many public buildings including schools and village halls. Appropriate risk assessment will be carried out as part of the works.

<p><b>MONITORING AND REPORTING</b></p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The company selected has fitted acoustic panels to many community buildings with great success reported by the organisations and backed up by objective sound measurements. Success of this project will be evaluated through feedback from the teachers, children, parents and community groups who use the hall.</p>
<p><b>OTHER COMMENTS OR INFORMATION</b></p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The acoustic panels selected for this project are environmentally friendly, the following information is provided by the panel manufacturer:</p> <p>“Sustainability is the foundation of Ecophon’s business strategy. The glass wool used in Ecophon’s acoustic panels is created by combining natural sand and recycled glass to create an eco-friendly solution that is highly absorptive. Made from 70% recycled material, such as household glass and rejected glass bottles, Ecophon’s goal is to achieve the lowest possible environmental impact across products and production processes, working toward reaching net-zero emissions by 2050.”</p> <hr/> <p>Over the past 10-20 years there has been increasing use of acoustic panels to control noise levels in large buildings as the science has been understood and applied and these are now fitted to many community buildings. There is further information on the supplier website including many case studies in schools and village halls.</p> <hr/> <p>Cotteslowe school has a higher percentage of children on the SEN register than the national primary school average. It is a priority for the school to provide a fully inclusive environment to allow all children to</p>

	flourish. Considering sound levels is a key way for the school to ensure children and adults with sensory issues relating to sound can take part in school and community life as full and active members.
Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE APPLICABLE should be sent with a covering email to <a href="mailto:wolvercotenf@gmail.com">wolvercotenf@gmail.com</a>	

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