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| <p align="center">APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT</p> <p align="center">FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA</p> <p align="center">Autumn Round 2025</p> | |
| <ol style="list-style-type: none"> 1. Please read the "Guidance Notes for WNF CIL Funding Applications" 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project's fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 4. If your application is successful, please <ul style="list-style-type: none"> • Confirm to the Forum receipt of funding from the City Council • Send us photographs of your finished project. | |
| APPLICATION DATE | 10/09/2025 |
| REVISION DATE if applicable | 02/10/2025 |
| TITLE Short title by which the project will be known | Cotteslowe Community Woodland Oak Benches with Back Rest |
| PROJECT APPLICANT(S) Name of person (not organisation) who has initiated the project. Do not include contact details here: see page 3. | Ian Sheppard |
| APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number. | Friends Cotteslowe and Sunnymead Park. |
| OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words) | The project is for the construction and installation of 4 no Oak Timber benches with Back rest for public use while visiting the community woodland at Cotteslowe Park, the locations chosen, offer resting places to people to appreciate the natural surroundings and relax. Two of the benches are on the woodland trail, One bench, overlooking |

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| | the wild flower meadow and one bench within the community Orchard. |
| MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales. | Main tasks will be the construction on site and installation of the timber benches with Back rest (details attached) |
| STAKEHOLDERS & DETAILS OF CONSULTATION (e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours) | Oxford City Council own the land and have accepted and adopted the woodland Management plan. (Details attached) |
| RELEVANCE TO THE NEIGHBOURHOOD PLAN How does the project enhance or develop our neighbourhood? | The project helps develop the neighbourhood by helping people access the natural area and assist those with limited energy offering a place to rest while walking through the woodland. |
| CONSENTS REQUIRED Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)? | Oxford city council has been informed of the proposal to install benches. As there has been a change within the council, The parks and open spaces section are happy for the scheme, but it now has to be approved by another department. |
| FINANCE How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on? PLEASE INCLUDE COPIES OF FIRM QUOTATIONS | Total cost including vat (20%) £4092.00 Material cost £1080.00 Labour cost £2640.00 (ODS) Contingency £372.00 (Barlows quote attached per bench) ODS via email |
| MAINTENANCE How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs. | Any maintenance will be limited and carried out by volunteers. |
| RISK ASSESSMENT Are there any financial or other risks to the completion of this project? | No financial risk or safety issues with the project. |

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| Are there any safety issues associated with the project? | |
| MONITORING AND REPORTING How will the success of the project be monitored? Over what timescale? | The success of the project known by general comments passed on from the regular park users and walkers to the local community groups. |
| OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of. | Both the community woodland and the orchard have been a great success within the local community. |
| Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE APPLICABLE should be sent with a covering email to wolvercotenf@gmail.com | |

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| PROJECT APPLICANT(s) CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number | Ian Sheppard Shep0204@hotmail.com 07875724871 |
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These details are on this separate page, not in the main body of the form, as that makes it easier to redact them prior to web publication.