

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA
Spring Round 2026**

1. Please read the “Guidance Notes for WNF CIL Funding Applications”
2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria.
 - Location within or serving the WNF Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation
4. If your application is successful, please
 - Confirm to the Forum receipt of funding from the City Council
 - Send us photographs of your finished project.

APPLICATION DATE	10-3-2026
REVISION DATE if applicable	
TITLE Short title by which the project will be known	SUMMERTOWN PARKING STUDY
PROJECT APPLICANT(S) Name of person (not organisation) who has initiated the project. Do not include contact details here: see page 3.	Henk van Es
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Summertown & St Margaret’s Neighbourhood Forum
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	<p>The Forum is engaged with the two landowners of the Diamond Place Development mainly to promote the inclusion of a comprehensive Health Centre. An Architect has been appointed to prepare a Master Plan. As part of this the City Council has requested the ‘Community View’ on the number of car parking spaces to be included in the scheme to ensure the vibrancy of the District Centre.</p> <p>To this end to Forum has approached KMC Transport to carry out a study and come up with recommendations.</p> <p>The first part to on-street-survey has been carried out paid for by a CIL grant of £10,000.</p>
MAIN TASKS A list of the main tasks and if appropriate an	This request is for the funding of the final KMC Transport report providing the analyses and the

initial project plan with timescales.	recommendations
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The partners in the Diamond Place Tripartite process are: the Oxford City Council (now also including OX-Place as the developer), Oxford University Development Ltd (a 50/50 JV between Oxford University and Legal & General), the Summertown Health Centre and recently also NOA (North Oxford Association)</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Summertown is the named District Centre for the whole of North Oxford including Wolvercote and the Health Centre equally serves the whole of North Oxford.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>All activities related to the Diamond Place Development are carried out in close cooperation and in agreement with all the stakeholders as listed above.</p> <p>The £10,000 for the first part of this exercise has been approved following a CIL application and the invoice was settled directly by the Oxford City Council.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF FIRM QUOTATIONS</p>	<p>The total cost will £5,500 + VAT as set out in the attached letter from KMC Transport</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Not relevant</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>This is based on a fixed quotation which has been recently reconfirmed, however the cost for the procurement of the footfall reports might increase by May of this year. Hopefully this transaction can be completed before this deadline.</p> <p>No safe issues.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The Wolvercote Forum has been invited to take part in all further discussions and decisions related to the Diamond Place Development.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The cooperation between the two Neighbourhood Forums in North Oxford will send a powerful message to the relevant authorities about the importance of a suitable Health Centre for the whole area.</p> <p>The cooperation is also important on other aspects of the</p>

	Diamond Place development such a safe access to the Cherwell School
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Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE APPLICABLE should be sent with a covering email to wolvercotenf@gmail.com
