

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA Spring Round 2026	
<ol style="list-style-type: none"> 1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 4. If your application is successful, please <ul style="list-style-type: none"> • Confirm to the Forum receipt of funding from the City Council • Send us photographs of your finished project. 	
APPLICATION DATE	15 th March 2026
REVISION DATE if applicable	
TITLE Short title by which the project will be known	Wolvercote Young People’s Club Community Multi-Sport Pitch and Security Fence Project
PROJECT APPLICANT(S) Name of person (not organisation) who has initiated the project. Do not include contact details here: see page 3.	Damon Boughen
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club (WYPC) is a long-established community youth organisation serving Wolvercote and surrounding areas of Oxford. The club provides a safe, welcoming environment where young people can socialise, take part in sports and activities, and develop confidence and life skills. Activities include youth sessions, community sports, holiday activities, and informal recreation for local

	<p>families. The club operates as a registered charity and is managed by a volunteer trustee board with support from staff and community volunteers.</p>
<p>OUTLINE PROJECT DESCRIPTION</p> <p>Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>Wolvercote Young People’s Club is seeking funding to upgrade its outdoor multi-use games area (MUGA) through the installation of a new artificial multi-sport playing surface and improved perimeter fencing. The existing surface has deteriorated, and the current fencing is not sufficiently high to prevent footballs and other balls being kicked into the adjacent road, creating safety concerns and limiting safe use of the space.</p> <p>The project will create a durable, year-round recreational facility suitable for football, netball, basketball and informal play. The improved pitch will support regular physical activity and provide a safe outdoor space used by children, young people and adults, reflecting the club’s multigenerational role within the community.</p> <p>A 2025 community survey undertaken by the club identified improved sports facilities as the most requested site improvement. The MUGA upgrade therefore responds directly to local demand and represents the first phase of the club’s wider plans to strengthen the site as a community hub serving Wolvercote and surrounding neighbourhoods.</p> <p>The multi-sport pitch upgrade and new fencing is seen as the first phase of a significant redevelopment and improvement of the building and site over the coming years, to support the widening scope of the centre as a Community Hub.</p>

<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>The project will be delivered in two stages.</p> <p>The first stage involves resurfacing the existing outdoor pitch. This will include removing the existing worn surface, preparing the ground and installing a sand-dressed artificial multi-sport surface designed for durability and frequent community use. Once installed, the pitch will be marked to allow use for a range of sports and informal activities.</p> <p>The second stage will involve installing perimeter fencing around the pitch area. The fencing will include a secure gate and will ensure that the space can be safely managed and protected from damage. This stage will safeguard the investment in the pitch while improving safety and usability.</p> <p>Subject to funding approval, the works are expected to be delivered during 2026.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Wolvercote Young People’s Club has been part of the local community for many years and works closely with families, local residents and community groups. The need to improve the outdoor sports surface has been raised repeatedly by young people, volunteers and community users of the club. This was reinforced through a community survey carried out in 2025, in which improved sports and recreation facilities were identified as the most requested improvement to the site.</p> <p>The proposed upgrade to the multi-use games area therefore responds directly to feedback from local residents and regular users of the club.</p> <p>Local families regularly use the club’s outdoor spaces for informal sport and recreation, and there is strong support</p>

	<p>for improving these facilities so they can be used more safely and consistently throughout the year.</p> <p>The club will continue to engage with the Wolvercote Neighbourhood Forum, Oxford City Council and local residents throughout the project to ensure that the improved facility meets the needs of the community.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The project supports the objectives of the Wolvercote Neighbourhood Plan by strengthening community infrastructure and improving access to recreational facilities for local residents. High-quality outdoor spaces are essential for promoting physical activity, wellbeing and social interaction within the community.</p> <p>Wolvercote Young People’s Club has recently adopted a refreshed strategic direction that aims to strengthen the site as a community hub for young people, families and residents. The club is exploring longer-term improvements that will enhance the facilities available on the site and increase opportunities for community use.</p> <p>The proposed upgrade of the multi-use games area (MUGA) represents the first phase of this wider vision. By improving the existing sports surface and installing secure fencing, the project will immediately enhance the usability and safety of the outdoor space while supporting the club’s longer-term ambition to develop the site as a stronger community hub.</p> <p>As development continues within the Wolvercote area, demand for accessible community facilities and outdoor recreation space continues to increase. This project will ensure that an existing community asset is improved and able to serve a wider number of residents.</p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>The project will take place on land leased from Oxfordshire County Council and operated by Wolvercote Young People’s Club.</p> <p>The club currently holds a seven-year lease which expires in August 2028. Oxfordshire County Council has offered terms for a revised 20-year lease, expected to commence in April 2026, which will provide greater long-term security for the site and support planned improvements to the club’s facilities.</p> <p>Consent from Oxfordshire County Council will be obtained for the proposed works in accordance with the lease arrangements.</p> <p>It is not anticipated that planning permission will be required for resurfacing the pitch. However, if any permissions are required for the installation of the perimeter fencing or associated works, these will be sought from Oxford City Council prior to installation.</p> <p>All works will be undertaken by appropriate contractors and delivered in accordance with relevant construction and safety standards.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF FIRM QUOTATIONS</p>	<p>The total cost of the project is £56,300 plus VAT, based on contractor quotations received.</p> <p>Wolvercote Young People’s Club is seeking CIL funding of £67,560 representing the core capital costs required to upgrade the multi-use games area (MUGA). The project consists of two elements.</p>

MUGA resurfacing

A quotation has been obtained for £35,000 plus VAT to resurface the existing outdoor sports area and install a durable artificial multi-sport playing surface suitable for football, netball, basketball and informal recreation.

This cost includes preparation of the existing ground and installation of the new surface to ensure the pitch is safe and suitable for regular community use.

Perimeter security fencing

An additional quotation has been obtained for £21,300 plus VAT to install a rigid mesh Duo fencing system around the pitch area. The improved fencing will create a clearly defined recreational space, improve safety for users and prevent balls from entering the adjacent road, while also protecting the pitch surface from damage and unauthorised access.

The CIL grant would therefore be spent directly on capital infrastructure improvements, specifically the installation of the new artificial sports surface and perimeter fencing.

Wolvercote Young People's Club will continue to explore additional fundraising and grant opportunities, which could contribute as matched funding or support other elements of the club's wider site improvements.

The project represents strong value for money, upgrading an existing community facility at relatively modest cost while significantly increasing its safety, usability and long-term benefit for young people and residents in Wolvercote.

<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The facility will be maintained by Wolvercote Young People’s Club as part of its ongoing site management responsibilities. The club already maintains its buildings and outdoor spaces through a combination of volunteer support, small maintenance budgets and community fundraising.</p> <p>Artificial sports surfaces require relatively low levels of maintenance compared with traditional grass surfaces. Routine care such as brushing and cleaning will ensure the pitch remains safe and usable over the long term.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>The project carries relatively low financial and operational risk. Costs reflect contractor quotations. The work will be delivered by experienced suppliers.</p> <p>Health and safety considerations will be addressed during installation, and the completed facility will provide a safer and more reliable playing surface than the current pitch.</p> <p>The addition of fencing will further reduce the risk of damage or misuse of the facility.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The success of the project will be monitored through increased use of the upgraded facility by young people and the wider community. The club will track participation in sports and recreational activities and gather feedback from families, volunteers and community users.</p> <p>The improved multi-use games area will allow the club to expand its programme of outdoor activities and informal recreation, supporting its wider strategic goal of strengthening the site as a community hub.</p>

	<p>Increased use of the pitch by youth groups, community users and local residents will demonstrate the value of the investment.</p> <p>Updates and photographs of the completed project will be shared with the Wolvercote Neighbourhood Forum in accordance with CIL reporting requirements, demonstrating how the funding has enhanced local community infrastructure.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>Wolvercote Young People’s Club plays an important role in supporting young people and families within the community. Improving the club’s outdoor sports facilities will provide a long-lasting asset for local residents and will significantly enhance opportunities for recreation, wellbeing and social connection.</p> <p>The project represents a practical and sustainable investment in local community infrastructure.</p>
<p>Completed applications, WITH COPIES OF FIRM QUOTATIONS WHERE APPLICABLE should be sent with a covering email to wolvercotenf@gmail.com</p>	